

LEE VALLEY REGIONAL PARK AUTHORITY

AUTHORITY MEETING 27 APRIL 2023

Members Present:

Paul Osborn (Chairman)	Ross Houston
David Andrews (Vice Chairman)	Rick Jewell
James Asser	Heather Johnson
Ken Ayling	Christopher Kennedy
Susan Barker	Graham McAndrew
Nicholas Bennett	Gordon Nicholson
John Bevan	Suzanne Rutland-Barsby
Janet Burgess	Mary Sartin
Mike Garnett	Clive Souter
Lesley Greensmyth	Marshall Vance
Steven Heather	John Wyllie
Calvin Horner	Vacancy x 3

Apologies Received From: David Gardner, Terry Wheeler

Officers Present:

Shaun Dawson	- Chief Executive
Beryl Foster	- Deputy Chief Executive
Dan Buck	- Corporate Director
Jon Carney	- Corporate Director
Keith Kellard	- Head of Finance
Victoria Yates	- Head of Human Resources
Stephen Bromberg	- Head of Communications
Sandra Bertschin	- Committee & Members' Services Manager

Also present:

Kevin Bartle	- S151 Officer (London Borough of Enfield)
Ian Kemp	- Deputy Member, East Herts District Council

Part I

On behalf of Members, the Chairman thanked Mary Sartin and Suzanne Rutland-Barsby, who were not standing in the forthcoming local elections, for their service to the Authority. Under the Lee Valley Regional Park Act 1966 they remain Members of the Authority until 30 June 2023.

30 DECLARATIONS OF INTEREST

There were no declarations of interest.

31 MINUTES OF LAST MEETING

THAT the minutes of the meeting held on 19 January 2023 be approved and signed.

32 PUBLIC SPEAKING

No requests from the public to speak or present petitions had been received for this meeting.

33 REVIEW OF 2022/23

The Chief Executive gave a presentation, including:

- Budget Headlines 2022/23
- Mile & Langley site
- VAT Claim
- 2023/24 Budget
- Visitor Numbers
- Visitor Breakdown
- 2022/23 Major Events
- Open Space Events
- Event Usage 2022
- Sport & Active Recreation 2022/23
- Community Access Fund Distribution
- Learning & Engagement – Schools
- Community Access Fund – Community Outreach
- Learning & Education Visitor Numbers
- Volunteers
- Open Spaces Investment Projects
- Three Mills Green
- Facilities Investment Projects
- Visitor Accommodation – Campsites
- Marinas
- Spitalbrook
- Lee Valley White Water Centre – Area 4
- The Wave at Picketts Lock
- Lee Valley Ice Centre
- Eton Manor
- East India Dock Basin
- London 2012 Anniversary
- Holyfield Farm
- Environment Policy
- Organisational Development 2022/23

Ross Houston arrived during the above presentation.

A Member suggested that data on generation of visits to the Park by attendance at a major event would be useful.

A Member commented that the recent Member Tour had been enjoyable and that Sewardstone Campsite was a great resource for visitors to London.

Chris Kennedy left the meeting.

34 ENVIRONMENT POLICY

Paper A/4336/23

The report was introduced by the Corporate Director.

A Member commended the revised mission statement following comments made by Scrutiny Committee.

- (1) the Environment Policy attached as Appendix A to Paper A/4336/23; and**
- (2) that the Scrutiny Committee continue to review and guide the development of the Draft Environmental Strategy and Action Plan was approved.**

Jon Carney left the meeting.

35 TRAINING AND DEVELOPMENT POLICY Paper A/4335/23

The report was introduced by the Head of Human Resources.

A Member highlighted some grammatical errors.

- (1) subject to amendment of grammatical errors, the Training and Development Policy as set out in Appendix A to Paper E/805/23 attached as Annex A to Paper A/4335/23 was approved.**

Stephen Bromberg left the meeting.

36 FINANCIAL REGULATIONS WAIVERS 2022/23 Paper A/4333/23

The report was introduced by the Head of Finance.

It was advised:

- detail provided of the reason for a waiver would be reviewed for future reports; and
- a review of Financial Regulations, including financial threshold figures, would be undertaken shortly.

In response to a Member it was advised that there was an average of 10 waivers per year for the last 5 to 6 years and that any risk implications rested with when a waiver was granted.

- (1) the report was noted.**

37 WRITE-OFF OF IRRECOVERABLE ARREARS 2022/23 Paper A/4334/23

The report was introduced by the Head of Finance.

The Vice Chairman commended the low level of arrears.

- (1) the debts written off under delegated authority in 2022/23 was noted.**

38 AMENDMENT OF STANDING ORDERS Paper A/4332/23

The report was introduced by the Deputy Chief Executive.

- (1) the amendment of Standing Order 94 as detailed in paragraph 6 of Paper A/4332/23; and**

- (2) **delegation to the Deputy Chief Executive to make any minor changes to assist in interpretation or clarification or to correct any administrative errors or omissions that have been overlooked was approved.**

39 NEXT MEETING OF THE AUTHORITY

It was noted that the next meeting of the Authority would be held on Thursday, 6 July 2023 at 2.00pm at Lee Valley White Water Centre.

Chairman

Date

The meeting started at 2.00pm and ended at 3.02pm