

To: Paul Osborn (Chairman)
David Andrews (Vice Chairman)
Susan Barker
Ross Houston

Heather Johnson
Chris Kennedy
Graham McAndrew
Gordon Nicholson

A meeting of the **EXECUTIVE COMMITTEE** (Quorum – 4) will be held at
Lee Valley White Water Centre, Station Road, Waltham Cross, Herts, EN9 1AB on:

THURSDAY, 24 APRIL 2025 AT 12:00noon

at which the following business will be transacted:

AGENDA

Part I

1 To receive apologies for absence

2 DECLARATION OF INTERESTS

Members are asked to consider whether or not they have disclosable pecuniary, other pecuniary or non-pecuniary interests in any item on this Agenda. Other pecuniary and non-pecuniary interests are a matter of judgement for each Member. (Declarations may also be made during the meeting if necessary.)

3 MINUTES OF LAST MEETING

To approve the Minutes of the meeting held on 20 March 2025 (copy herewith)

4 PUBLIC SPEAKING

To receive any representations from members of the public or representative of an organisation on an issue which is on the agenda of the meeting. Subject to the Chairman's discretion a total of 20 minutes will be allowed for public speaking and the presentation of petitions at each meeting.

5 Such other business as in the opinion of the Chairman of the meeting is of sufficient urgency by reason of special circumstances to warrant consideration.

6 Consider passing a resolution based on the principles of Section 100A(4) of the Local Government Act 1972, excluding the public and press from the meeting for the items of business listed on Part II of the Agenda, on the grounds that they involve the likely disclosure of exempt information as

defined in those sections of Part I of Schedule 12A of the Act specified beneath each item.

AGENDA
Part II
(Exempt Items)

- 7 CONTRACT FOR REPLACEMENT OF GOLD TOP Paper E/882/25
SURFACES AT LEE VALLEY HOCKEY & TENNIS CENTRE
AND LEE VALLEY VELOPARK

Presented by Julie Smith, Head of Legal

Not for publication following the principles of the Local Government Act
1972, Schedule 12A, Part I, Section 3

- 8 PROPOSED WAYLEAVE FOR POWER CABLE AT Paper E/883/25
WHARF ROAD, BROXBOURNE

Presented by Marigold Wilberforce, Head of Property

Not for publication following the principles of the Local Government Act
1972, Schedule 12A, Part I, Section 3

16 April 2025

Shaun Dawson
Chief Executive

LEE VALLEY REGIONAL PARK AUTHORITY

EXECUTIVE COMMITTEE 20 MARCH 2025

Members Present: Paul Osborn (Chairman) Heather Johnson
David Andrews (Vice Chairman) Chris Kennedy
Susan Barker Graham McAndrew
Ross Houston Gordon Nicholson

Officers Present: Shaun Dawson - Chief Executive
Beryl Foster - Deputy Chief Executive
Dan Buck - Corporate Director
Jon Carney - Corporate Director
Keith Kellard - Head of Finance
Simon Clark - Head of IT & Business Support
Julie Smith - Head of Legal
Michael Sterry - Senior Accountant
Lorraine Roper - Research Officer
Sandra Bertschin - Committee & Members' Services Manager

Also present remotely: Kevin Bartle – S151 Officer

Part I

380 DECLARATIONS OF INTEREST

There were no declarations of interest.

381 MINUTES OF LAST MEETING

THAT the minutes of the meeting held on 23 January 2025 be approved and signed.

382 PUBLIC SPEAKING

No requests from the public to speak or present petitions had been received for this meeting.

383 Q3 REVENUE BUDGET MONITORING 2024/25

Paper E/879/25

The report was introduced by the Head of Finance.

Members commended performance.

(1) the report was noted.

384 Q3 CAPITAL PROGRAMME BUDGET MONITORING 2024/25

Paper E/878/25

The report was introduced by the Head of Finance.

The Chief Executive advised that the asset condition surveys were nearing completion and would be presented to Members in the future.

(1) the report was noted.

385 RISK REGISTER 2024/25

Paper E/880/25

The report was introduced by the Corporate Director, including:

- a new risk around events/incidents and potential reputational damage would be included on the Risk Register; and
- a new risk around Martyns Law would be included on the Risk Register and considerable preparatory work had already been completed.

The Head of Finance advised that as anticipated the 2023/24 financial statements had received a disclaimed audit opinion and SR5.3 would move to the new Issues Register.

In response to Members it was advised that:

- the review of IT infrastructure was centered around cyber security, AI and evolving challenges. A budget was in place to complete most of the work but the developing AI strategy would identify any extra funding requirement;
- the Devolution Bill and Local Government Reorganisation would be closely monitored to assess any impact for the Park Authority; and
- the Lee Valley Ice Centre redevelopment snagging list was nearly complete, funded by retained monies and good procurement. However, until the Buckingham Group Contracting Ltd administration process was complete the final financial position was uncertain.

(1) the Corporate Risk Register included at Appendix A to Paper AUD/159/25 attached as Annex A to Paper E/880/25;

(2) the review and revision of risk SR5.3 on the Risk Register; and

(3) risk SR2.9 moving from the Risk Register to an Issues Register was noted.

386 SCRUTINY SCORECARD 2024/25 Q3

Paper E/881/25

The report was introduced by the Corporate Director, including:

- good improvement had been made around Health & Safety for non-Leisure Services Contract (LSC) venues;
- in the main LSC venues were performing well but there was work to be done around Regionality and the Net Promoter Score; and
- waste management performance was being impacted by unplanned large scale fly-tipping.

In response to Members it was advised that:

- regionality at Lee Valley Ice Centre was excellent, with a resident from every London borough visiting within the first few months of opening;
- performance on Active Communities Delivery Plans at Lee Valley White Water Centre and Lee Valley Hockey & Tennis Centre was expected to improve in Q4 and an improved approach had been agreed for next year; and
- the LSC contractor planned to improve waste management performance across its whole estate and this would be monitored.

A Member commended the low sickness and staff turnover rates as an indicator of good organisational wellbeing.

The Chairman commented that public transport links to some Authority venues and parklands could be improved and requested Members engage with relevant bodies such as the London Assembly, Transport for London and London Councils, to improve connectivity and bus routes.

- (1) the Scrutiny Scorecard 2024/25 Q3 included at Appendix A to Paper S/74/25 attached as Annex A to Paper E/881/25 was noted.**

Chairman

Date

The meeting started at 10.37am and ended at 11.06am