

**LEE VALLEY REGIONAL PARK AUTHORITY**

**EXECUTIVE COMMITTEE  
3 DECEMBER 2020**

Members  
in remote presence: Paul Osborn (Chairman) Heather Johnson  
David Andrews Chris Kennedy  
Ross Houston Valerie Metcalfe  
Mary Sartin

Apologies Received From: Derrick Ashley

In remote attendance: John Bevan, David Gardner

Officers  
in remote presence: Shaun Dawson - Chief Executive  
Beryl Foster - Deputy Chief Executive  
Jon Carney - Corporate Director  
Keith Kellard - Head of Finance  
Marigold Wilberforce - Head of Property  
Sandra Bertschin - Committee & Members' Services Manager

Also in remote presence: Matt Bowmer (London Borough of Enfield)  
2 representatives from the Hayes Hill Farm preferred bidder

Part I

903 DECLARATIONS OF INTEREST

Name	Agenda Item No.	Nature of Interest	
Mary Sartin	8	Member of Epping Forest District Council's Area Planning Sub-Committee West	<i>Non-pecuniary</i>

904 MINUTES OF LAST MEETING

**THAT the minutes of the meeting held on 19 November 2020 be approved and signed.**

905 PUBLIC SPEAKING

No requests from the public to speak or present petitions had been received for this meeting.

It was agreed to amend the agenda order to accommodate a part 2 presentation from an external party.

906 EXEMPT ITEMS

**THAT based on the principles of Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the items of business below on the grounds that they involve the likely disclosure of exempt information again on the principles as defined in those sections of Part I of Schedule 12A of the Act indicated:**

**Agenda Item No**

8

**Subject**

Hayes Hill Farm

**Exempt Information Section Number**

3

907 HAYES HILL FARM

Paper E/700/20

A representative from the preferred bidder gave a presentation.

David Gardner joined the meeting.

Representatives from the preferred bidder left the meeting.

The report was introduced by the Chief Executive and Head of Property.

- (1) the granting of a lease on the terms set out in paragraph 12 of Paper E/700/20;**
- (2) delegation to the Deputy Chief Executive to proceed to the next steps in negotiating and agreeing the final terms and progress to finalising the lease agreement;**
- (3) application to be made to the Secretary of State for consent to enter into the lease; and**
- (4) the signing and sealing of all documentation as necessary was agreed.**

The Chairman thanked officers for their work on this exciting project and the Chief Executive thanked Members for providing rigour to the process.

The meeting moved to Part I.

908 2021/22 BUDGET – METHODOLOGY, ASSUMPTIONS  
AND TIMETABLE

Paper E/699/20

The report was introduced by the Head of Finance, including that the recent government Spending Review highlighted that the economy would contract this year which could impact the Park, as well as the public sector pay freeze and business rates multiplier.

The S151 Officer remarked that given ongoing economic uncertainty it was essential that a robust budget setting process was completed and that the Budget Workshop was a key element to this.

- (1) the budget timetable for the 2021/22 budget process as set out in Appendix A to Paper E/699/20; and**
- (2) the principles, assumptions and methodology for the 2021/22 revenue and capital budgets as set out in paragraphs 12 to 16 of Paper E/699/20 be approved.**

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Chairman

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Date

The meeting started at 11.30am and ended at 12.54pm