

LEE VALLEY REGIONAL PARK AUTHORITY

**EXECUTIVE COMMITTEE
14 DECEMBER 2023**

Members Present: Paul Osborn (Chairman) Heather Johnson
David Andrews (Vice Chairman) Chris Kennedy
Susan Barker Graham McAndrew
Ross Houston Gordon Nicholson

In Attendance: John Bevan

Officers Present: Shaun Dawson - Chief Executive
Beryl Foster - Deputy Chief Executive
Dan Buck - Corporate Director
Jon Carney - Corporate Director
Keith Kellard - Head of Finance
Michael Sterry - Senior Accountant
Julie Smith - Head of Legal
Victoria Yates - Head of Human Resources
Jessica Whitehead - Volunteers Officer
Sandra Bertschin - Committee & Members' Services Manager

Also present: Kevin Bartle – S151 Officer (London Borough of Enfield)
Peter Bundy, Tony Wallace, Bill Moran, Louise Smith – Greenwich Leisure Ltd

Part I

285 DECLARATIONS OF INTEREST

There were no declarations of interest.

286 MINUTES OF LAST MEETING

THAT the minutes of the meeting held on 23 November 2023 be approved and signed.

287 PUBLIC SPEAKING

No requests from the public to speak or present petitions had been received for this meeting.

288 LEISURE SERVICES CONTRACT OPERATION

Greenwich Leisure Limited (GLL) gave a presentation on the Lee Valley Partnership.

Peter Bundy introduced the presentation including that the Lee Valley partnership was of strategic importance to GLL.

Tony Wallace and Bill Moran gave a presentation including:

- 2023 – Key Strategic Milestones Achieved
- Performance: Income Trend
- Performance: Visitor Number Trend

- In Focus: Investment
- In Focus: Lee Valley Ice Centre
- In Focus: Lee Valley VeloPark – ‘Open to the Community’
- Performance: Customer Satisfaction
- In Focus: Customer Service Centre
- Performance: Quality Audits and Assessments
- Performance: Asset Maintenance
- In Focus: Respecting the Planet
- In Focus: More Than a Job
- Highlights: Active Communities
- GLL Sport Foundation 2023 in Lee Valley
- Highlights: Health
- Highlights: Events
- 2024 – Key Strategic Milestone Ambitions
- GLL – Creating our Future and Creating our Future will Deliver
- Summary

Members thanked GLL for an interesting and informative presentation.

GLL representatives left the meeting.

289 REVIEW OF VOLUNTEERING

Paper E/832/23

The report was introduced by the Head of Human Resources.

Member comments included:

- volunteering generally was decreasing post Covid and induction was key to volunteer retention; and
- liaison with GLL would be helpful in accessing data about volunteering.

In response to a Member it was advised that a lot of enquiries were received about corporate volunteering but these rarely transferred to actual volunteering.

(1) the focus of the next Scrutiny Review to be Volunteering as per the scope set out in paragraph 4 of Paper E/832/23 was noted.

290 PROPOSED CAPITAL INVESTMENT AT LEE VALLEY VELOPARK

Paper E/833/23

The report was introduced by the Corporate Director.

Members supported diversification of activities at the VeloPark to attract more visitors which in turn would enable cross marketing of cycling activities.

(1) further to consideration and approval of the recommendation in the Part 2 Paper E/834/23 the inclusion within the capital programme of £508,603 for a new Health & Fitness offer and relocation of meeting space at Lee Valley VeloPark was approved.

Ross Houston joined the meeting during consideration of the above item.

291 **EXEMPT ITEMS**

THAT based on the principles of Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the items of business below on the grounds that they involve the likely disclosure of exempt information again on the principles as defined in those sections of Part I of Schedule 12A of the Act indicated:

	Agenda Item No	Subject	Exempt Information Section Number
	10	Financial Implications of Proposed Capital Investment at Lee Valley VeloPark	3
292	FINANCIAL IMPLICATIONS OF PROPOSED CAPITAL INVESTMENT AT LEE VALLEY VELOPARK		Paper E/834/23

The report was introduced by the Corporate Director.

- (1) the proposed financial arrangements in respect of the capital investment projects and impact on the Leisure Operator Base Trading Account (LOBTA) as set out in Paper E/834/23 was approved.**

Chairman

Date

The meeting started at 11.38am and ended at 12.37pm