

**LEE VALLEY REGIONAL PARK AUTHORITY**

**AUTHORITY MEETING  
28 APRIL 2022**

Members in Remote Presence:	Paul Osborn (Chairman)	Heather Johnson
	David Andrews	Denise Jones
	Ken Ayling	Ian Kemp (Deputy for Suzanne Rutland-Barsby)
	Susan Barker	Christopher Kennedy
	John Bevan	Graham McAndrew
	Janet Burgess	Gordon Nicholson
	Mike Garnett	Mary Sartin
	David Gardner	Richard Thake (Deputy East Herts DC)
	Lesley Greensmyth	Marshall Vance
	Steven Heather	Terry Wheeler
	Calvin Horner	John Wyllie

Apologies Received From: Nesil Caliskan, Rokhsana Fiaz, Dilip Patel, Suzanne Rutland-Barsby

Officers in Remote Presence:	Shaun Dawson	- Chief Executive
	Beryl Foster	- Deputy Chief Executive
	Dan Buck	- Corporate Director
	Jon Carney	- Corporate Director
	Keith Kellard	- Head of Finance
	Stephen Bromberg	- Head of Communications
	Sandra Bertschin	- Committee & Members' Services Manager
	Lindsey Johnson	- Committee Services Officer

Also in remote presence: James Newman – S151 Officer (London Borough of Enfield)

Part I

40 DECLARATIONS OF INTEREST

There were no declarations of interest.

41 MINUTES OF LAST MEETING

**THAT the minutes of the meeting held on 10 March 2022 be approved and signed.**

42 PUBLIC SPEAKING

No requests from the public to speak or present petitions had been received for this meeting.

The Chairman agreed to consider Agenda Item 9 first.

43 SECTION 151 OFFICER

The Deputy Chief Executive explained to Members that the Authority was part of a rolling annual Service Level Agreement with London Borough of Enfield to provide us with a Section 151 Officer. Fay Hammond is London Borough of Enfield's Section 151 Officer, she appoints one of

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her Directors of Finance to act as her deputy to support the Authority. Our previous Section 151 Officer was Matt Bowmer, we now have James Newman.

44      FINANCIAL REGULATIONS WAIVERS 2021/22      Paper A/4318/22

The report was introduced by the Head of Finance, who explained to Members that Financial Regulation 9 allows the Section 151 Officer in consultation with the Chief Executive and Deputy Chief Executive to allow exceptions to the Financial Regulations if it is of interest to the Authority. Financial Regulations were waived 18 times between April 2021 and March 2022, the reasons for this were included at Appendix A to Paper A/4318/22.

A Member requested that under Reference 8 of Appendix A, an eye be kept on the replacement of UPS batteries and look to standardise them in the future to avoid full system replacements. The Corporate Director responded stating that many of these were located at Lee Valley VeloPark, where LED lights will be installed which will reduce the heat and extend the life of the batteries. He further added that any future replacements would be dealt with by GLL.

**(1) the report was noted.**

45      WRITE OFF OF IRRECOVERABLE ARREARS 2021/22      Paper A/4317/22

The report was introduced by the Head of Finance who informed Members that there have been no write-off of debts for the last financial year. Currently there were seven debts which have been passed to external recovery services, which amount to £32,620.

A Member thanked those in credit control who have kept the debts to such a low figure.

**(1) no debts have been written off under delegated authority in 2021/22 was noted.**

46      FOOD SAFETY POLICY      Paper A/4316/22

The report was introduced by the Corporate Director who informed Members that this paper was presented to Members before Christmas; the only changes to this policy are that Leisure Services Contract venues have been removed along with staff that have been TUPEd to GLL. The policy was approved by the Executive Committee this morning.

**(1) the Food Safety Policy and associated procedure attached as Annex A to Paper A/4316/22 for adoption was approved.**

47      ICE CENTRE BORROWING STRATEGY      Paper A/4319/22

The report was introduced by the Head of Finance who informed Members that the current financing strategy was approved by Members at the Authority meeting on 29 April 2021, where a strategy of short-term loans during the construction stage, followed by restructuring with long terms loans payable over the lifetime of the asset was approved. With the current volatility of interest rates, along with international economic problems, there was a need to look at a more flexible approach, which will be more advantageous to the Authority.

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A Member agreed that this would be a sensible approach and asked that new strategies be reported back to Members. The Chairman confirmed that this would be the case and likely to be included in the Capital Monitoring quarterly reports.

A Member asked if there would be options to extend long-term loans. The Section 151 Officer responded stating that there would be no flexibility once locked into a loan.

**(1) delegated authority to the Chief Executive, in consultation with the Chairman and the Section 151 Officer (with associated advice from treasury management consultants as necessary), to determine the borrowing requirements for the Ice Centre Redevelopment, as per paragraph 17 of Paper A/4319/22 was approved.**

### 48 NEXT MEETING OF THE AUTHORITY

It was noted that the next meeting of the Authority will be held on Thursday 7 July 2022 at 2.00pm at the Lee Valley White Water Centre.

### 49 ANY OTHER BUSINESS

#### **Leisure Services Contract**

The Corporate Director informed Members that the first 28 days of the new Leisure Services Contract had started well, with all the venues busy.

#### **Ice Centre Development Project**

The Corporate Director gave an update of the progress of the Lee Valley Ice Centre building works, showing photographs of the current construction. He added that the project continues to be on time and on budget.

A Member enquired as to the cladding of the Ice Centre. The Corporate Director responded stating that there would be no wood and that it is a copper look shingle.

Concern was raised over the risk of flooding of the plant room, after the flooding that occurred at Whipps Cross Hospital. The Corporate Director reassured Members that only heavy plant was located on the ground floor and the risk of flooding was unlikely due to good drainage and super treated pipework for the ice water.

A Member enquired as to how sustainable the building was. The Corporate Director responded stating that we were close as possible to net zero for an Ice Centre, with many environmental initiatives being used for both construction and future operation of the facility.

A Member asked how many electric vehicle points there would be. The Corporate Director responded stating that there were 31 out of 155, this was partly due to cost and also what was required by the new London Plan.

#### **Events**

The Head of Communications highlighted some upcoming events to Members:

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- A topping out event at Lee Valley Ice Centre on 29 June 2022 at 10am, details will be sent out next week to Members and political stakeholders. The event will include a tour of the building and progress made so far.
- A new exhibition “10 years on” is now open at Lee Valley VeloPark. Members are invited to a small launch on 3 May 2022 at 11am for the exhibition which is about the legacy from London 2012 and the growth of the Paralympic Movement.
- Members are invited to a recording of BBC Radio 4’s Gardeners Question Time on the entertainment deck of the London Stadium at Queen Elizabeth Olympic Park on 10 May 2022 at 3pm.

### **Retiring Members**

The Chairman reminded Members that even if they were retiring from being councillors or not re-elected, they would remain a Member of the Authority until 30 June 2022. He also added that previous Members would be invited to events held over the summer.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

The meeting started at 2pm and ended at 2.45pm