

THE AUTHORITY'S KEY DECISIONS LIST – May to September 2024 (Last up-dated on 30/04/2024)

The Lee Valley Regional Park Authority takes all key decisions in open session of the Authority or its Committees unless the matters contain 'exempt' or 'confidential' information as defined within the Local Government (Access to Information) (Variation) Order 2006.

The Authority's Key Decisions List contains details of each Committee, what the decision to be taken is, when the papers will be available and how the relevant officer can be contacted. Members of the public are entitled to obtain copies of the reports being produced for these meetings, upon which all decisions (unless otherwise stated) included on this list will be taken, unless they are confidential within the meaning of the Local Government Acts. Papers which are confidential are indicated in the final column in the plan below with the number "2". Background documents (if any) are listed on the reports and are available, subject to any prohibition or restriction on their disclosure. All the other papers (i.e. non – confidential) are available from the date shown by contacting Committee Services - committee@leevalleypark.org.uk

Only key decisions are required to be included on the Key Decisions List. However, other expected non-key business may be included where appropriate.

Every month the period covered by the Authority's Key Decisions List will be rolled forward by one month and the Plan will be republished. Please note that the decision dates are indicative and occasionally subject to change.

All meetings are normally held at Myddelton House, Bulls Cross, Enfield unless otherwise indicated on the agenda. The agenda of the meeting will give details of venue. To view details of committee memberships, who are making these decisions, please click on the link: [Authority Members](#)

If you wish to make a presentation to the Authority about an agenda item, you will need to contact the Committee Office (as above) at least 2 working days before the meeting date to make your request. Further guidance about speaking at meetings of the Authority can be found at [Guidelines for Public Speaking at Authority and Committee meetings](#)

You are invited to address comments or queries directly to officers from this site via their email addresses.

Officers:

Chief Executive	Shaun Dawson	sdawson@leevalleypark.org.uk
Deputy Chief Executive	Beryl Foster	bfoster@leevalleypark.org.uk
Corporate Director	Dan Buck	dbuck@leevalleypark.org.uk
Corporate Director	Jon Carney	jcarney@leevalleypark.org.uk
Head of Communications	Stephen Bromberg	sbromberg@leevalleypark.org.uk
Committee & Member Services Manager	Sandra Bertschin	sbertschin@leevalleypark.org.uk

Meeting:		Executive Committee		
Date/Time/Venue:		23 May 2024 @ 10.30am to be held at Myddelton House		
Papers available:		On 15 May 2024 at www.leevalleypark.org.uk		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*
Non Key	Q4 Revenue Budget Monitoring 2023/24	Summary of service spending compared to the profiled budget for year ending 31 March 2024	Keith Kellard	Part 1
Key	Q4 Capital Programme Budget Monitoring 2023/24	Summary of capital spending compared to revised approved capital budget	Keith Kellard	Part 1
Non Key	Annual Report on Treasury Management Activity 2023/24	Summary of treasury management activity; approval of investment strategy; and a target rate of return for the year ahead	Keith Kellard	Part 1
Key	Extension to Internal Audit contract	Approval of 2 year extension of contract	Michael Sterry	Part 1
Key	Update on Proposed Disposal of Land West of Rammey Marsh, Enfield		Marigold Wilberforce	Part 2
Key	Grant of Easements to National Grid	Approval of easements	Marigold Wilberforce	Part 2

Meeting:		Regeneration & Planning Committee		
Date/Time/Venue:		23 May 2024 @ 11.30am to be held at Myddelton House		
Papers available:		On 15 May 2024 at www.leevalleypark.org.uk		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*
Non Key			Claire Martin	Part 1

Meeting:		Executive Committee		
Date/Time/Venue:		20 June 2024 @ 10.30am at Myddelton House		
Papers available:		On 12 June 2024 at www.leevalleypark.org.uk		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*
Non Key	Sickness Absence Monitoring 2023/24	Monitoring of sickness absence	Victoria Yates	Part 1

***Part 1 papers are non-confidential, Part 2 papers are confidential.**

Meeting:		Regeneration & Planning Committee		
Date/Time/Venue:		20 June 2024 @ 11.30am at Myddelton House		
Papers available:		On 12 June 2024 at www.leevalleypark.org.uk		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*
Non Key			Claire Martin	Part 1

Meeting:		Audit Committee		
Date/Time/Venue:		20 June 2024 @ 1.00pm at Myddelton House		
Papers available:		On 12 June 2024 at www.leevalleypark.org.uk		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*
Non Key	Annual report on the work of Internal Audit 2023/24 and Audit Plan 2024/25	Work of internal audit during the financial year 2023/24 and approve annual Audit Plan 2024/25	Keith Kellard	Part 1
Non Key	Annual report on Health & Safety and Health & Safety Plan 2024/25	Work provided by the Authority's Health & Safety service provider during the financial year 2023/24 and safety Audit Plan 2024/25	Dan Buck	Part 1
Non Key	Draft Unaudited 2022/23 Financial Statements		Keith Kellard	Part 1
Non Key	Risk Register 2024/25	Regular monitoring	Dan Buck	Part 1

Meeting:		Scrutiny Committee		
Date/Time/Venue:		20 June 2024 @ 2.00pm at Myddelton House		
Papers available:		On 12 June 2024 at www.leevalleypark.org.uk		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*
Non Key	Scrutiny Scorecard 2023/24 Q4	Regular monitoring	Dan Buck	Part 1
Non Key	Review of Volunteering	Phase 2 outputs	Victoria Yates	Part 1

***Part 1 papers are non-confidential, Part 2 papers are confidential.**

Meeting:		AGM meeting		
Date/Time/Venue:		4 July 2024 @ 2.00pm at Lee Valley White Water Centre		
Papers available:		On 26 June 2024 at www.leevalleypark.org.uk		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*
Non Key	Appointment of Chairman and Vice Chairman	Members to appoint a Chairman and Vice Chairman	N/A	Part 1
Non Key	Proposed Committees and Groups for 2024/25 – Appointment of membership and Chairmen	Approval of committees and groups and their membership	Beryl Foster	Part 1
Non Key	Appointments to Outside Bodies for 2024/25	Approval of appointments to outside bodies	Beryl Foster	Part 1
Non Key	Calendar of Meetings 2024/25	Approval of the calendar of meetings	Beryl Foster	Part 1
Non Key	Update on key strategic projects/initiatives	Review of key strategic projects/initiatives	Shaun Dawson	Part 1

Meeting: TBC		Executive Committee		
Date/Time/Venue:		18 July 2024 @ 10.30am at Myddelton House		
Papers available:		On 10 July 2024 at www.leevalleypark.org.uk		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*

Meeting: TBC		Executive Committee		
Date/Time/Venue:		19 September @ 10.30am at Myddelton House		
Papers available:		On 11 September 2024 at www.leevalleypark.org.uk		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*
Non Key	Q1 Revenue Budget Monitoring 2024/25	Summary of service spending compared to the budget	Keith Kellard	Part 1
Key	Q1 Capital Programme Budget Monitoring 2024/25	Summary of capital spending compared to revised approved capital budget	Keith Kellard	Part 1
Non Key	Travel Policy	Approval of updated policy for submission to Authority	Victoria Yates	Part 1
Non Key	Volunteers Policy	Approval of updated policy for submission to Authority	Victoria Yates	Part 1

***Part 1 papers are non-confidential, Part 2 papers are confidential.**

Meeting: TBC		Regeneration & Planning Committee		
Date/Time/Venue:		19 September 2024 @ 11.30am to be held at Myddelton House		
Papers available:		On 11 September 2024 at www.leevalleypark.org.uk		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*
Non Key			Claire Martin	Part 1

Meeting: TBC		Audit Committee		
Date/Time/Venue:		19 September 2024 @ 1.00pm to be held at Myddelton House		
Papers available:		On 11 September 2024 at www.leevalleypark.org.uk		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*
Non Key	External Audit Update	Update on progress of the audit	Keith Kellard	Part 1
Non Key	Internal Audit Update	Update on progress of the audit	Michael Sterry	Part 1
Non Key	Risk Register 2024/25	Regular monitoring	Dan Buck	Part 1

***Part 1 papers are non-confidential, Part 2 papers are confidential.**