

LEE VALLEY REGIONAL PARK AUTHORITY

**AUTHORITY MEETING
21 OCTOBER 2021**

Members in remote presence:	Paul Osborn (Chairman) David Andrews (Vice Chairman) Ken Ayling Susan Barker John Bevan Janet Burgess MBE Mike Garnett David Gardner Lesley Greensmyth Calvin Horner Ross Houston Heather Johnson Denise Jones	Christopher Kennedy Graham McAndrew Gordon Nicholson Dilip Patel Suzanne Rutland-Barsby Mary Sartin Marshall Vance Terry Wheeler Holly Whitbread John Wyllie Ben Radbone (Environment Agency) Mark Pearson (Canal & River Trust)
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Apologies Received From: Nesil Caliskan, Rokhsana Fiaz OBE

Officers In remote presence:	Shaun Dawson Beryl Foster Dan Buck Jon Carney Keith Kellard Victoria Yates Sandra Bertschin Lindsey Johnson	- Chief Executive - Deputy Chief Executive - Corporate Director - Corporate Director - Head of Finance - Head of Human Resources - Committee & Members' Services Manager - Committee Services Officer
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Also in remote presence: Matt Bowmer – S151 Officer (Director of Finance & Commercial – LBE)
Laurie Elks

Part I

11 DECLARATIONS OF INTEREST

There were no declarations of interest.

12 MINUTES OF LAST MEETING

THAT the minutes of the meeting held on 8 July 2021 be approved and signed.

13 PUBLIC SPEAKING

No requests from the public to speak or present petitions had been received for this meeting.

14 2021/22 CORPORATE WORK PROGRAMME 6 MONTH UPDATE Paper A/4307/21

The report was introduced by the Chief Executive, key points included:

- the work programme has four main strands: to maximise income generation; progress major developments; deliver against a range of corporate projects and initiatives; and develop a 2022-27 business plan;
- the budget position is looking positive with an £800k surplus, with key over performance areas including: furlough grant; local authority grants; campsites and marinas; events; business rates refund; and property management;
- The Wave – the scheme was on hold due to the pandemic, now it has developed fresh momentum with The Wave securing capital funding and entering into pre-planning with London Borough of Enfield. The exclusivity agreement expires next month; a paper will be taken to the Executive Committee in November requesting an extension of this agreement. A provisional timeline is the submission of a planning application in autumn 2022, building in summer 2023 and opening summer 2024;
- Eton Manor – The Authority has teamed up with University College London (UCL) to create a feasibility and master planning study for the site. The study will be completed towards the end of 2021;
- East India Dock Basin (EIDB) – Technical studies are being commissioned to look at the costs and work involved for the lock gates, silt and water, which will be completed spring 2022. Discussions regarding funding with Heritage Lottery Fund (HLF) are continuing along with possible funding support from Homes England;
- Commercial Opportunities – the Authority and London Legacy Development Corporation (LLDC) have decided to join forces to look at assets collectively, which might offer the best chance of securing commercial interest. A piece of work has been commissioned to assess both our assets which will be completed early in 2022; and
- 10th Anniversary of Olympic and Paralympic Games – the Authority was working with LLDC to create activities to capitalise on the anniversary of London 2012, such as legacy walks and tour exhibitions.

A Member asked if we were still looking at a hotel for Eton Manor now that we have teamed up with UCL. The Chief Executive stated that we are still keen to have a hotel on the site and that he believes it would also be beneficial to UCL.

A Member commented that it would be good to do a drone survey of Spitalbrook in order to see the scale of the work required sooner rather than later. Members agreed that the site had the potential to be an attractive part of the country park. Another Member suggested that it should be known publicly what the cost of restoring the land and making it publicly accessible would be.

A Member asked if we had progressed talks with the Youth Hotel Association regarding the Waterworks and whether there are any plans to activate the site in the interim. The Chief Executive replied stating that we hadn't due to capacity issues but hope to toward the end of this year. Officers would come back to Members regarding any plans to activate the site.

A Member asked if we still had an interest in SS Robin at EIDB. The Chairman responded stating that we now had other plans for the site. A Member asked about what contact we have had with nearby developers at EIDB. The Chief Executive responded stating that local stakeholders are coming together, there was a meeting in August and there will be another one on site next month. A Member also suggested that the site could do with having somewhere to get refreshments and somewhere to sit in order to make it more of a destination. Another Member commented that there will be a new V&A Museum development nearby and therefore it would be a good opportunity to link in with them so that people visit both sites. Members also expressed concerns over some of the nearby developments which dominate the area and

advised that the Regeneration & Planning Committee pay special attention to requesting S106 monies when appropriate.

A Member suggested we reach out to the large number of new organisations that are moving onto the Olympic site. The Chief Executive agreed that it is a huge opportunity which should be taken advantage of which is why we have teamed up with UCL. We will also work with Greenwich Leisure Ltd to capitalise on this opportunity.

Members agreed that any contacts and connections they might have which would help the Authority should be pursued and the Chairman asked that Members email him and the Chief Executive with details.

(1) the report was noted.

- 15 UPDATED SAFEGUARDING POLICY AND DISCLOSURE AND Paper A/4306/21
BARRING SERVICE POLICY

The report was introduced by the Head of HR who informed Members that changes mainly related to name changes, changes in legislation and other Authority policies. A few minor changes had also been made when this paper went to the Executive Committee in September.

(1) the Safeguarding Policy attached at Appendix A of Paper A/4306/21; and

(2) the Disclosure and Barring Service (DBS) Policy attached at Appendix B to Paper A/4306/21 was approved.

- 16 UPDATED VOLUNTEERS STRATEGY AND VOLUNTEERS Paper A/4305/21
POLICY

The report was introduced by the Head of HR who informed Members that a major change in the policy was that it would be reviewed in one year due to a review of the Investment in Volunteers programme and also the effect the pandemic has had on volunteering.

When this paper went to the Executive Committee in September a number of suggestions were made for inclusion in the policy for next year. These included how we can include a greater diversity in our volunteers and how we can help our volunteers into paid work by giving them the skills employers would want.

The Chairman commented that many of our volunteers have kept going throughout the pandemic, they are very dedicated and we should do all we can to recognise and support them.

(1) the Volunteers Policy attached at Appendix A to Paper A/4305/21; and

(2) the Volunteers Strategy attached at Appendix B to Paper A/4305/21 was approved.

- 17 NEXT MEETING OF THE AUTHORITY

It was noted that the next meeting of the Authority will be held on Thursday, 20 January 2022 at 2.00pm.

18 **EXEMPT ITEMS**

THAT based on the principles of Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the items of business below on the grounds that they involve the likely disclosure of exempt information again on the principles as defined in those sections of Part I of Schedule 12A of the Act indicated:

Agenda Item No	Subject	Exempt Information Section Number
11	Lee Valley Leisure Service Contract Update	3
19	LEE VALLEY LEISURE SERVICE CONTRACT UPDATE	Paper A/4308/21

The report was introduced by the Corporate Director who gave a brief history of the Leisure Service Contract and where we are to date.

- (1) the revised year 1 Management Fee as set out in paragraph 19 of Paper A/4308/21;**
- (2) entering into the Leisure Services Contract with the Preferred Bidder as set out in paragraph 22 of Paper A/4308/21 and subject to future approval of the lease agreements;**
- (3) delegation to the Deputy Chief Executive to make any non-material changes to the terms, if required, in consultation with the Chairman was approved;**
- (4) that Authority Officers will return to Members for approval to enter into the lease agreements subject to Secretary of State consent; and**
- (5) the 10 year financial profile from the Leisure Services Contract Preferred Bidder as set out in paragraph 19 of Paper A/4308/21 was noted.**

20 **ANY OTHER BUSINESS**

The Chairman briefly updated Members on the future management of Queen Elizabeth Olympic Park.

Chairman

Date

The meeting started at 2pm and ended at 3.30pm