

## THE AUTHORITY'S KEY DECISIONS LIST – November 2023 to February 2024 (Last up-dated on 1/11/2023)

The Lee Valley Regional Park Authority takes all key decisions in open session of the Authority or its Committees unless the matters contain 'exempt' or 'confidential' information as defined within the Local Government (Access to Information) (Variation) Order 2006.

The Authority's Key Decisions List contains details of each Committee, what the decision to be taken is, when the papers will be available and how the relevant officer can be contacted. Members of the public are entitled to obtain copies of the reports being produced for these meetings, upon which all decisions (unless otherwise stated) included on this list will be taken, unless they are confidential within the meaning of the Local Government Acts. Papers which are confidential are indicated in the final column in the plan below with the number "2". Background documents (if any) are listed on the reports and are available, subject to any prohibition or restriction on their disclosure. All the other papers (i.e. non – confidential) are available from the date shown by contacting Committee Services - [committee@leevalleypark.org.uk](mailto:committee@leevalleypark.org.uk)

Only key decisions are required to be included on the Key Decisions List. However, other expected non-key business may be included where appropriate.

Every month the period covered by the Authority's Key Decisions List will be rolled forward by one month and the Plan will be republished. Please note that the decision dates are indicative and occasionally subject to change.

All meetings are normally held at Myddelton House, Bulls Cross, Enfield unless otherwise indicated on the agenda. The agenda of the meeting will give details of venue. To view details of committee memberships, who are making these decisions, please click on the link: [Authority Members](#)

If you wish to make a presentation to the Authority about an agenda item, you will need to contact the Committee Office (as above) at least 2 working days before the meeting date to make your request. Further guidance about speaking at meetings of the Authority can be found at [Guidelines for Public Speaking at Authority and Committee meetings](#)

You are invited to address comments or queries directly to officers from this site via their email addresses.

### Officers:

Chief Executive	Shaun Dawson	<a href="mailto:sdawson@leevalleypark.org.uk">sdawson@leevalleypark.org.uk</a>
Deputy Chief Executive	Beryl Foster	<a href="mailto:bfoster@leevalleypark.org.uk">bfoster@leevalleypark.org.uk</a>
Corporate Director	Dan Buck	<a href="mailto:dbuck@leevalleypark.org.uk">dbuck@leevalleypark.org.uk</a>
Corporate Director	Jon Carney	<a href="mailto:jcarney@leevalleypark.org.uk">jcarney@leevalleypark.org.uk</a>
Head of Communications	Stephen Bromberg	<a href="mailto:sbromberg@leevalleypark.org.uk">sbromberg@leevalleypark.org.uk</a>
Committee & Member Services Manager	Sandra Bertschin	<a href="mailto:sbertschin@leevalleypark.org.uk">sbertschin@leevalleypark.org.uk</a>

---

<b>Meeting:</b>		<b>Executive Committee</b>		
<b>Date/Time/Venue:</b>		<b>23 November 2023 @ 11.00am to be held at Myddeton House</b>		
<b>Papers available:</b>		<b>On 15 November 2023 at <a href="http://www.leevalleypark.org.uk">www.leevalleypark.org.uk</a></b>		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*
Non Key	Q2 Revenue Budget Monitoring 2023/24	Summary of service spending compared to the budget	Keith Kellard	Part 1
Key	Q2 Capital Programme Budget Monitoring 2023/24	Summary of capital spending compared to revised approved capital budget	Keith Kellard	Part 1
Key	Fees & Charges Review 2024/25	Proposed feeds and charges for 2024/25	Jon Carney	Part 1
Key	Farm Update		Jon Carney	Part 1
Key	Variation of lease with Tottenham Hotspur		Beryl Foster	Part 2
Key	Proposed Easement for a 250mm gas main at land to the west of Essex Road, Hoddesdon, EN11 OFB		Beryl Foster	Part 2

<b>Meeting:</b>		<b>Regeneration &amp; Planning Committee</b>		
<b>Date/Time/Venue:</b>		<b>23 November 2023 @ 12.00noon to be held at Myddelton House</b>		
<b>Papers available:</b>		<b>On 15 November 2023 at <a href="http://www.leevalleypark.org.uk">www.leevalleypark.org.uk</a></b>		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*
Non Key			Claire Martin	Part 1

<b>Meeting:</b>		<b>Scrutiny Committee</b>		
<b>Date/Time/Venue:</b>		<b>23 November 2023 @ 1.30pm to be held at Myddelton House</b>		
<b>Papers available:</b>		<b>On 15 November 2023 at <a href="http://www.leevalleypark.org.uk">www.leevalleypark.org.uk</a></b>		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*
Non Key	Scrutiny Scorecard	Regular monitoring	Dan Buck	Part 1
Non Key	Newly Formed Environment Group, Baseline Carbon Footprint Report and Spend to Save Update	Update on progress	Paul Roper	Part 1

**\*Part 1 papers are non-confidential, Part 2 papers are confidential.**

<b>Meeting:</b>		<b>Executive Committee</b>		
<b>Date/Time/Venue:</b>		<b>14 December 2023 @ 10.30am to be held at Myddeton House</b>		
<b>Papers available:</b>		<b>On 6 December 2023 at <a href="http://www.leevalleypark.org.uk">www.leevalleypark.org.uk</a></b>		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*
Non Key	GLL Presentation	Performance of the Leisure Services Contract	GLL	Part 1
Key	Hawes Lane Cottages		Beryl Foster	Part 2
Key	Marinas Restructure		Jon Carney	Part 2

<b>Meeting:</b>		<b>Regeneration &amp; Planning Committee</b>		
<b>Date/Time/Venue:</b>		<b>14 December 2023 @ 11.30am to be held at Myddelton House</b>		
<b>Papers available:</b>		<b>On 6 December 2023 at <a href="http://www.leevalleypark.org.uk">www.leevalleypark.org.uk</a></b>		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*
Non Key			Claire Martin	Part 1

<b>Meeting:</b>		<b>Executive Committee</b>		
<b>Date/Time/Venue:</b>		<b>18 January 2024 @ 10.30am to be held at Lee Valley White Water Centre</b>		
<b>Papers available:</b>		<b>On 10 January 2024 at <a href="http://www.leevalleypark.org.uk">www.leevalleypark.org.uk</a></b>		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*
Key	2024/25 Revenue Budget and Levy	Proposed revenue budget and levy for recommendation to Authority	Keith Kellard	Part 1
Key	Proposed Capital Programme 2023/24 (Revised) to 2027/28	Proposed capital programme for recommendation to Authority	Keith Kellard	Part 1
Key	Capital Strategy 2023/24 to 2027/28	Proposed capital strategy for recommendation to Authority	Keith Kellard	Part 1

<b>Meeting:</b>		<b>Regeneration &amp; Planning Committee</b>		
<b>Date/Time/Venue:</b>		<b>18 January 2024 @ 11.30am to be held at Lee Valley White Water Centre</b>		
<b>Papers available:</b>		<b>On 10 January 2024 at <a href="http://www.leevalleypark.org.uk">www.leevalleypark.org.uk</a></b>		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*
Non Key			Claire Martin	Part 1

**\*Part 1 papers are non-confidential, Part 2 papers are confidential.**

<b>Meeting:</b>		<b>Authority</b>		
<b>Date/Time/Venue:</b>		<b>18 January 2024 @ 2.00pm to be held at Lee Valley White Water Centre</b>		
<b>Papers available:</b>		<b>On 10 January 2024 at <a href="http://www.leevalleypark.org.uk">www.leevalleypark.org.uk</a></b>		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*
Non Key	2024/25 Corporate Work Programme	Update on corporate work programme	Shaun Dawson	Part 1
Key	2024/25 Revenue Budget and Levy	Approval of revenue budget and levy	Keith Kellard	Part 1
Key	Proposed Capital Programme 2023/24 (Revised) to 2027/28	Approval of capital programme	Keith Kellard	Part 1
Key	Capital Strategy 2023/24 to 2027/28	Approval of capital strategy	Keith Kellard	Part 1

<b>Meeting:</b>		<b>Executive Committee</b>		
<b>Date/Time/Venue:</b>		<b>29 February 2023 @ 10.30am at Myddelton House</b>		
<b>Papers available:</b>		<b>On 21 February 2024 at <a href="http://www.leevalleypark.org.uk">www.leevalleypark.org.uk</a></b>		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*
Non Key	Q3 Revenue Budget Monitoring 2023/24	Summary of service spending compared to budget	Keith Kellard	Part 1
Key	Q3 Capital Programme Budget Monitoring 2023/24	Summary of capital spending compared to revised approved capital budget	Keith Kellard	Part 1

<b>Meeting:</b>		<b>Regeneration &amp; Planning Committee</b>		
<b>Date/Time/Venue:</b>		<b>29 February 2024 @ 11.30am at Myddelton House</b>		
<b>Papers available:</b>		<b>On 21 February 2024 at <a href="http://www.leevalleypark.org.uk">www.leevalleypark.org.uk</a></b>		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*
Non Key			Claire Martin	Part 1

**\*Part 1 papers are non-confidential, Part 2 papers are confidential.**

<b>Meeting:</b>		<b>Audit Committee</b>		
<b>Date/Time/Venue:</b>		<b>29 February 2024 @ 1.00pm at Myddelton House</b>		
<b>Papers available:</b>		<b>On 21 February 2024 at <a href="http://www.leevalleypark.org.uk">www.leevalleypark.org.uk</a></b>		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*
Non Key	Accounting Policies and Accounts Closedown Timetable 2023/24		Keith Kellard	Part 1
Non Key	External Audit update		Keith Kellard	Part 1
Non Key	Internal Audit update		Keith Kellard	Part 1
Non Key	Risk Register	Regular monitoring	Dan Buck	Part 1

<b>Meeting:</b>		<b>Scrutiny Committee</b>		
<b>Date/Time/Venue:</b>		<b>29 February 2024 @ 2.00pm at Myddelton House</b>		
<b>Papers available:</b>		<b>On 21 February 2024 at <a href="http://www.leevalleypark.org.uk">www.leevalleypark.org.uk</a></b>		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*
Non Key	Scrutiny Scorecard	Regular monitoring	Dan Buck	Part 1
Non Key	Environment Policy Action Plan	Update on progress	Paul Roper	Part 1

**\*Part 1 papers are non-confidential, Part 2 papers are confidential.**