

THE AUTHORITY'S KEY DECISIONS LIST – December 2024 to February 2025 (Last up-dated on 2/12/2024)

The Lee Valley Regional Park Authority takes all key decisions in open session of the Authority or its Committees unless the matters contain 'exempt' or 'confidential' information as defined within the Local Government (Access to Information) (Variation) Order 2006.

The Authority's Key Decisions List contains details of each Committee, what the decision to be taken is, when the papers will be available and how the relevant officer can be contacted. Members of the public are entitled to obtain copies of the reports being produced for these meetings, upon which all decisions (unless otherwise stated) included on this list will be taken, unless they are confidential within the meaning of the Local Government Acts. Papers which are confidential are indicated in the final column in the plan below with the number "2". Background documents (if any) are listed on the reports and are available, subject to any prohibition or restriction on their disclosure. All the other papers (i.e. non – confidential) are available from the date shown by contacting Committee Services - committee@leevalleypark.org.uk

Only key decisions are required to be included on the Key Decisions List. However, other expected non-key business may be included where appropriate.

Every month the period covered by the Authority's Key Decisions List will be rolled forward by one month and the Plan will be republished. Please note that the decision dates are indicative and occasionally subject to change.

All meetings are normally held at Myddelton House, Bulls Cross, Enfield unless otherwise indicated on the agenda. The agenda of the meeting will give details of venue. To view details of committee memberships, who are making these decisions, please click on the link: [Authority Members](#)

If you wish to make a presentation to the Authority about an agenda item, you will need to contact the Committee Office (as above) at least 2 working days before the meeting date to make your request. Further guidance about speaking at meetings of the Authority can be found at [Guidelines for Public Speaking at Authority and Committee meetings](#)

You are invited to address comments or queries directly to officers from this site via their email addresses.

Officers:

Chief Executive	Shaun Dawson	sdawson@leevalleypark.org.uk
Deputy Chief Executive	Beryl Foster	bfoster@leevalleypark.org.uk
Corporate Director	Dan Buck	dbuck@leevalleypark.org.uk
Corporate Director	Jon Carney	jcarney@leevalleypark.org.uk
Head of Communications	Stephen Bromberg	sbromberg@leevalleypark.org.uk
Committee & Member Services Manager	Sandra Bertschin	sbertschin@leevalleypark.org.uk

Meeting:		Additional Audit Committee		
Date/Time/Venue:		11 December 2024 @ 2.00pm to be held via Remote Access		
Papers available:		On 3 December 2024 at www.leevalleypark.org.uk		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*
Non Key	Auditors' Completion Report for 2021/22 and 2022/23	Approval of financial statements	Keith Kellard	Part 1

Meeting:		Executive Committee		
Date/Time/Venue:		19 December 2024 @ 10.30am at Myddelton House		
Papers available:		On 11 December 2024 at www.leevalleypark.org.uk		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*
Non Key	Q2 Revenue Budget Monitoring	Summary of service spending compared to the budget	Keith Kellard	Part 1
Key	Q2 Capital Programme Budget Monitoring 2023/24	Summary of capital spending compared to revised approved capital budget	Keith Kellard	Part 1
Key	Fees & Charges Review 2025/26	Approval of Fees & Charges 2025/26	Jon Carney	Part 1
Non Key	Flexible Working Policy	Approval of updated policy for submission to Authority	Victoria Yates	Part 1
Non Key	Safeguarding Policy	Approval of updated policy for submission to Authority	Victoria Yates	Part 1
Non Key	Disclosure & Barring Service (DBS) Policy	Approval of updated policy for submission to Authority	Victoria Yates	Part 1

Meeting:		Regeneration & Planning Committee		
Date/Time/Venue:		19 December 2024 @ 11.30am to be held at Myddelton House		
Papers available:		On 11 December 2024 at www.leevalleypark.org.uk		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*
Non Key	Planning Application	Residential development of Willowbrook, Nazeing	Claire Martin	Part 1

***Part 1 papers are non-confidential, Part 2 papers are confidential.**

Meeting:		Executive Committee		
Date/Time/Venue:		23 January 2025 @ 10.30am at Lee Valley White Water Centre		
Papers available:		On 15 January 2025 at www.leevalleypark.org.uk		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*
Key	2025/26 Revenue Budget and Levy	Proposed revenue budget and levy for recommendation to Authority	Keith Kellard	Part 1
Key	Capital Strategy 2024/25 to 2028/29	Proposed capital strategy for recommendation to Authority	Keith Kellard	Part 1
Key	Proposed Capital Programme 2024/25 (revised) to 2028/29	Proposed capital programme for recommendation to Authority	Keith Kellard	Part 1
Non Key	Leisure Services Contract performance	Presentation by GLL		Part 1

Meeting:		Regeneration & Planning Committee		
Date/Time/Venue:		23 January 2025 @ 11.30am at Lee Valley White Water Centre		
Papers available:		On 15 January 2025 at www.leevalleypark.org.uk		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*
Non Key			Claire Martin	Part 1

Meeting:		Authority meeting		
Date/Time/Venue:		23 January 2025 @ 2.00pm at Lee Valley White Water Centre		
Papers available:		On 15 January 2025 at www.leevalleypark.org.uk		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*
Key	2025/26 Revenue Budget & Levy	Approval of revenue budget and levy	Keith Kellard	Part 1
Key	Capital Strategy 2024/25 to 2028/29	Approval of capital strategy	Keith Kellard	Part 1
Key	Proposed Capital Programme 2024/25 (revised) to 2028/29	Approval of capital programme	Keith Kellard	Part 1
Non Key	2024/25 Work Programme Update	Presentation	Shaun Dawson	Part 1
Non Key	Flexible Working Policy	Approval of updated policy	Victoria Yates	Part 1
Non Key	Safeguarding Policy	Approval of updated policy	Victoria Yates	Part 1
Non Key	Disclosure & Barring Service (DBS) Policy	Approval of updated policy	Victoria Yates	Part 1

***Part 1 papers are non-confidential, Part 2 papers are confidential.**

Meeting:		Executive Committee		
Date/Time/Venue:		27 February 2025 @ 10.30am at Myddelton House		
Papers available:		On 19 February 2025 at www.leevalleypark.org.uk		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*
Non Key	Q3 Revenue Budget Monitoring	Summary of service spending compared to the budget	Keith Kellard	Part 1
Key	Q3 Capital Programme Budget Monitoring 2024/25	Summary of capital spending compared to revised approved capital budget	Keith Kellard	Part 1

Meeting:		Regeneration & Planning Committee		
Date/Time/Venue:		27 February 2025 @ 11.30am at Myddelton House		
Papers available:		On 19 February 2025 at www.leevalleypark.org.uk		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*
Non Key			Claire Martin	Part 1

Meeting:		Audit Committee		
Date/Time/Venue:		27 February 2025 @ 1.00pm at Myddelton House		
Papers available:		On 19 February 2025 at www.leevalleypark.org.uk		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*
Non Key	Internal Audit Update	Update on Internal Audit	Michael Sterry	Part 1
Non Key	Draft Unaudited Final Accounts 2023/24		Keith Kellard	Part 1
Non Key	Accounting Policies and Accounts Closedown Timetable 2024/25		Keith Kellard	Part 1
Non Key	Risk Register 2024/25	Regular monitoring	Dan Buck	Part 1

Meeting:		Scrutiny Committee		
Date/Time/Venue:		27 February 2025 @ 2.00pm at Myddelton House		
Papers available:		On 19 February 2025 at www.leevalleypark.org.uk		
Level of Decision	Item of Business	Summary	Report Author	Status of Paper*
Non Key	Volunteering Review	Update on progress of review	Victoria Yates	Part 1
Non Key	Scrutiny Scorecard 2024/25 Q3	Regular monitoring report	Dan Buck	Part 1

***Part 1 papers are non-confidential, Part 2 papers are confidential.**