



LEE VALLEY REGIONAL PARK AUTHORITY
AUTHORITY MEETING
30 APRIL 2015 AT 14:00

Agenda Item No:

9

Report No:

A/4207/15

REVIEW OF STANDING ORDERS

Presented by the Chief Executive

SUMMARY

This report asks Members' approval of minor changes to Standing Orders as a result of implementation of the Lee Valley Leisure Trust, changes to the staffing structure and adoption of an updated Contaminated Land Strategy (paper A/4208/15) included on the agenda of this meeting. A more detailed review of the governance structure will be undertaken in the summer.

RECOMMENDATIONS

- Members Approve:
- (1) subject to adoption of the updated Contaminated Land Strategy, the proposed amendments to Standing Orders as detailed in Appendix A to this report; and
 - (2) delegation to the Director of Corporate Services to make any minor changes to assist in interpretation or clarification or to correct any administrative errors or omissions that have been overlooked.

BACKGROUND

- 1 The Lee Valley Regional Park Authority was created by a private act of parliament, the Lee Valley Regional Park Act 1966, which provides that the Authority may make Standing Orders with respect to the proceedings of its meetings.
- 2 The Authority's present Standing Orders were last revised in October 2014 (paper A/4194/14).

STANDING ORDERS

- 3 For Members' information, the following are provisions adopted by Authority Members which do not flow directly from the Lee Valley Regional Park Act:

- the Authority generally adopts the principles of the Local Government Acts (pre-amble to Standing Orders);
 - proportionality in relation to political balance (SO42);
 - extra provisions in relation to co-opted Members (SO76);
 - Politically Restricted posts (SO89); and
 - Access to Information provision (SO98).
- 4 The proposed amendments, detailed in Appendix A to this report, are as a consequence of implementation of the Lee Valley Leisure Trust, changes to the staffing structure and subject to adoption of an updated Contaminated Land Strategy (paper A/4208/15).
- 5 A more detailed review of the governance structure will be undertaken during the summer.

ENVIRONMENTAL IMPLICATIONS

- 6 There are no environmental implications arising directly from the recommendations in this report.

FINANCIAL IMPLICATIONS

- 7 There are no financial implications arising directly from the recommendations in this report.

HUMAN RESOURCE IMPLICATIONS

- 8 There are no human resource implications arising directly from the recommendations in this report.

LEGAL IMPLICATIONS

- 9 There are no legal implications arising directly from the recommendations in this report.

RISK MANAGEMENT IMPLICATIONS

- 10 There are no risk management implications arising directly from the recommendations in this report.

EQUALITY IMPLICATIONS

- 11 There are no equality implications arising directly from the recommendations in this report.

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PREVIOUS COMMITTEE REPORTS

Authority	A/4194/14	Amendments to Standing Orders	23 October 2014
Authority	A/4191/14	Modification of Standing Orders in regard to Substitutes	31 July 2014

Authority	A/4178/14	Review of Standing Orders	23 January 2014
Executive Committee	E/333/14	Review of Standing Orders	23 January 2014
Authority	A/4172/13	Review of Standing Orders and other related Governance matters	11 July 2013
Executive Committee	E/198/12	Review of Standing Orders	22 March 2012
Authority	A/4079/10	Proposed changes to Standing Orders to provide for the public to ask questions and speak at meetings	21 January 2010
Authority	A/4078/10	Legal position of deputies under the Lee Valley Regional Park Act 1966 and the options for Members to appoint substitutes to committees	21 January 2010
Authority	A/3978/08	Revision of Standing Orders	27 March 2008
Authority	A/3890/06	Revision of Standing Orders	28 September 2006
Authority	A/3664/03	Revision of Standing Orders	25 September 2003
Authority	A/3263/99	Revision of Standing Orders	21 January 1999

APPENDIX ATTACHED

Appendix A Proposed changes to Standing Orders

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PROPOSED CHANGES TO STANDING ORDERS FOLLOWING ESTABLISHMENT OF LEE VALLEY LEISURE TRUST LIMITED

SO Nbr	Current Standing Order	Proposed Standing Order
4	<p>'Chief Executive' means the Chief Executive or, in his/her absence, the Deputy Chief Executive or in his/her absence the Corporate Director of Resources & Business Development.</p>	<p>'Chief Executive' means the Chief Executive or, in his/her absence, the Director of Corporate Services or in his/her absence the Director of Finance & Resources.</p>
5	<p>'Director' where used in these Standing Orders shall mean the Corporate Director of Resources & Business Development or the Corporate Director of Parklands & Venues.</p>	<p>'Director' where used in these Standing Orders shall mean the Director of Corporate Services or the Director of Finance & Resources.</p>
17	<p>Scope Motions must be about matters for which the Authority has a responsibility or which affect Lee Valley Regional Park.</p>	<p>Scope Motions must be about matters for which the Authority has a responsibility or which affect Lee Valley Regional Park and/or Lee Valley Leisure Trust Limited.</p>
92	<p>The application of the seal of the Authority shall be witnessed by two signatories from the Chairman or Vice Chairman of the Authority or some other Member so authorised by the Authority and from the Chief Executive, Deputy Chief Executive or Assistant Director of Legal & Property Services or an officer similarly authorised. [Schedule para.10]</p>	<p>The application of the seal of the Authority shall be witnessed by two signatories from the Chairman or Vice Chairman of the Authority or some other Member so authorised by the Authority and from the Chief Executive or Director of Corporate Services or an officer similarly authorised. [Schedule para.10]</p>
94	<p>Where any document will be a necessary step in legal proceedings or shall be a legal agreement, contract, notice or otherwise on behalf of the Authority, it shall (unless any other enactment requires or authorises or the necessary delegated authority shall be given to some other person) be signed by the Chief Executive or the Assistant Director Legal & Property Services.</p>	<p>Where any document will be a necessary step in legal proceedings or shall be a legal agreement, contract, notice or otherwise on behalf of the Authority, it shall (unless any other enactment requires or authorises or the necessary delegated authority shall be given to some other person) be signed by the Chief Executive or the Director of Corporate Services.</p>
<p>Appendix A - Terms of Reference & Membership of Authority, Committees, Task & Finish Panels</p>		
Contaminated Land WG	<ul style="list-style-type: none"> consider a draft Contaminated Land Strategy and action plan for approval by the Executive Committee to consider the conclusions and recommendations of the Phase 1 studies undertaken on the seven sites 	<ul style="list-style-type: none"> To oversee delivery of the Contaminated Land Strategy To consider the conclusions and recommendation of further environmental assessment of the 4 identified sites

	<ul style="list-style-type: none"> to consider any intrusive work that should be undertaken on the seven sites, at which sites and whether any further funding is required 	<p>To consider any intrusive work that should be undertaken on the four sites, at which sites and whether any further funding is required</p>
	<ul style="list-style-type: none"> to review the Authority's land ownership as a whole with regard to contaminated land and assist officers to devise an action plan following approval of the Contaminated Land Strategy for recommendation to Executive which takes into account and considers the financial implications 	Delete
Contract Monitoring WG		To monitor and review delivery of the Leisure Services Contract
		<p>To ensure that delivery of services by the Trust remains consistent with the Authority's policy framework</p> <p>To consider any service development proposals, including a change in mode of delivery, management systems and the introduction of new technology, and recommend to Authority any appropriate proposals</p>