

LEE VALLEY REGIONAL PARK AUTHORITY

**ADDITIONAL AUTHORITY MEETING
5 FEBRUARY 2015**

Members Present: Derrick Ashley (Chairman) Valerie Metcalfe
 David Andrews Paul Osborn
 Stephen Carr Gordon Nicholson
 Linda Haysey Mary Sartin
 Ross Houston Alan Searing
 Heather Johnson Syd Stavrou
 Christopher Kennedy Simon Walsh
 Graham McAndrew Lyn White
 Maggie McEwen Derek Levy (Deputy for Christine Hamilton)

Apologies Received From: John Bevan, Kathy Bee, Malcolm Cowan, Gwyneth Deakins,
 Ricki Gadsby, Christine Hamilton, Denise Jones, Gerry Lyons,
 Sarah McDermott, Ellie Robinson, Alan Smith

Officers Present: Shaun Dawson - Chief Executive
 Vivien Blacker - Corporate Director of Parklands & Venues
 Beryl Foster - Assistant Director of Legal & Property
 Simon Sheldon - Director of Finance & Resources
 Victoria Yates - Strategic HR Manager
 Jon Carney - Head of Parklands
 Nigel Foxall - Head of Performance & Information
 Stephen Roberts - Property Manager
 Sandra Bertschin - Committee & Members' Services Manager
 Lindsey Johnson - Committee Services Officer

Also present: Robin Hoper – SOLACE Enterprises
 Phil Adam – Hooper Burrowes Legal

Part I

On behalf of Members the Chairman thanked Vivien Blacker, Corporate Director of Parklands & Venues, for her long and valuable service to the Authority, which was highlighted by delivery of the 2012 legacy venues.

43 DECLARATIONS OF INTEREST

Name	Agenda Item No	Nature of Interest	<i>Prejudicial</i>
Linda Haysey	4	Trustee of Lee Valley Leisure Trust	<i>Non-Pecuniary</i>

44 PUBLIC SPEAKING

No requests from the public to speak or present petitions had been received for this meeting.

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45 LEISURE SERVICES CONTRACT FOR THE OPERATION AND DELIVERY OF SERVICES AT AUTHORITY VENUES

Paper A/4201/15

TABLED

- Revised boundary plans for the Waterworks (Appendix E).
- Equality Impact Assessment.

The report was introduced by Shaun Dawson, Chief Executive.

In response to issues raised by Members it was advised that:

- the final stage of dispute resolution was arbitration by an appropriate external body such as the Law Society or CIPFA; and
- a protocol would be developed for partnership working at Member and Trustee level.

With regard to recommendation 3 a Member commented that a realistic and reliable cap should be set and that defined liabilities should be established. In response it was advised that the cap was ultimately the agreed budget set by Members and the open book approach would enable any issues to be identified. The contract contained a reassurance clause for the Trust in that it was able to put forward proposals for additional funding given the lack of an operational history for some of the 2012 legacy venues, but was not an open cheque-book.

The tabled revised boundary plans for the Waterworks provided improved access from a practical perspective.

In response to a Member's concern about the availability of public vehicle parking on land which will transfer to the Trust, it was advised that for all venues and land transferring to the Trust public parking provision would be available as currently.

The Chairman proposed an additional recommendation of delegation to the Executive Committee for any matters outside the scope of the delegation proposed in recommendation 7.

The tabled Equality Impact Assessment had been reviewed. No amendments had been necessary as services were not changing, they were merely to be carried out by another body.

- (1) the provisions of the Contract Duration and Termination set out in paragraph 26 of Paper A/4201/15;**
- (2) the principles and formula for the Management Fee in future years set out in paragraph 31 of Paper A/4201/15;**
- (3) the estimated 2015/16 net Management Fee of circa £3.2m;**
- (4) the inclusion of part of the Waterworks facility as detailed in paragraph 23 of Paper A/4201/15;**
- (5) the form of Master Lease referred to in paragraph 34 and shown at Appendix H of Paper A/4201/15;**

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- (6) the boundary plans referred to in paragraph 34 and shown at Appendix I of Paper A/4201/15 and the tabled amended Waterworks plans;
- (7) delegation to the Chief Executive and the Assistant Director Legal and Property Services in consultation with the Chairman to make any final amendments to the Contract and finalise and execute the individual venue leases as appropriate and subject to the provisions set out in Paper A/4201/15 which incorporates any previous reports where decisions have already been taken;
- (8) delegation to the Executive Committee for any matters outside the scope of the delegation approved in recommendation (7) above;
- (9) the Authority enter into the Leisure Services Contract commencing on the 1 April 2015;
- (10) the signing and sealing of all necessary legal documentation in accordance with Standing Orders was approved;
- (11) the review of the Equality Impact Assessment; and
- (12) the matters for consideration set out in paragraphs 19 to 36 of Paper A/4201/15 in so far as they are not separately referred to above was noted.

The Chairman thanked officers and Members for their considerable contribution to date in moving this project forward.

46 DATE OF NEXT MEETING

It was noted that the next meeting of the Authority will be held on Thursday, 30 April 2015 at 2.00pm at Myddleton House.

Chairman

Date

The meeting started at 10.10am and ended at 11.02am.