

LEE VALLEY REGIONAL PARK AUTHORITY

EXECUTIVE COMMITTEE 24 SEPTEMBER 2020

Members
in remote presence: Paul Osborn (Chairman) Heather Johnson
Derrick Ashley (Vice Chairman) Chris Kennedy
David Andrews Valerie Metcalfe
Ross Houston Mary Sartin

In remote attendance: John Bevan, David Gardner

Officers
in remote presence: Shaun Dawson - Chief Executive
Beryl Foster - Deputy Chief Executive
Dan Buck - Corporate Director
Jon Carney - Corporate Director
Simon Clark - Head of IT
Keith Kellard - Head of Finance
Marigold Wilberforce - Head of Property
Victoria Yates - Head of HR
Cath Patrick - Conservation Manager
Peter Ley - Property Surveyor
Mike Stevens - Head of Asset Maintenance
Daud Arghandawi - Property Solicitor
Sandra Bertschin - Committee & Members' Services Manager

Also in remote presence: Matt Bowmer (London Borough of Enfield)

Part I

877 DECLARATIONS OF INTEREST

Name	Agenda Item No.	Nature of Interest	
Derrick Ashley	8	Member of Hertfordshire County Council	<i>Non-Pecuniary</i>
David Andrews	8	Member of Hertfordshire County Council	<i>Non-Pecuniary</i>
Chris Kennedy	11	Hackney Council is a contributor to North London Waste Plan	<i>Non-Pecuniary</i>
Ross Houston	11	Barnet Council is a contributor to North London Waste Plan	<i>Non-Pecuniary</i>
Heather Johnson	11	Camden Council is contributor to North London Waste Plan	<i>Non-Pecuniary</i>

878 MINUTES OF LAST MEETING

THAT the minutes of the meeting held on 30 July 2020 be approved and signed.

879 PUBLIC SPEAKING

No requests from the public to speak or present petitions had been received for this meeting.

880 2020/21 PAY AWARD

Paper E/690/20

The report was introduced by the Head of Human Resources.

Officers left the meeting.

- (1) the 2020/21 pay award for officers in the National Joint Council (NJC) scale as described in paragraphs 2 and 3 of Paper E/690/20 was noted; and**
- (2) to set a pay award for 2020/21 for officers on scale point 44 and above in line with the National Joint Council (NJC) scale as described in paragraphs 12 to 16 of Paper E/690/20 was approved.**

Officers rejoined the meeting.

The Chairman commented that senior staff had performed well over a difficult year.

881 HUMAN RESOURCES POLICIES UPDATE

Paper E/688/20

The report was introduced by the Head of Human Resources including that outside of the proposed Corporate Travel Policy staff would be advised that given the current prolonged period of home working their home could be considered as their temporary place of work and therefore mileage for work related travel could be claimed from home during this period.

In regard to the proposed Corporate Travel Policy Member comments included:

- the payment of 4p per mile for the use of electric cars penalised staff rather than incentivised them to use this method of transport;
- Authority vehicles should be electric;
- the policy should include a presumption in favour of use of public transport; and
- the need for a green travel plan.

The Chairman requested that further information around electric car allowances be provided when the Corporate Travel Policy is considered by the Authority and that consideration of a green travel plan be deferred until next year following lifting of current public health guidelines.

- (1) the Performance and Conduct Policy attached at Appendix A of Paper E/688/20;**
- (2) the Grievance and Problem Solving Policy attached at Appendix B of Paper E/688/20; and**
- (3) the Corporate Travel Policy attached at Appendix C of Paper E/688/20 be recommended to Authority was approved.**

882 INFORMATION TECHNOLOGY POLICIES UPDATE

Paper E/685/20

The report was introduced by the Head of IT.

- (1) the IT Usage Policy attached at Appendix A of Paper E/685/20 and**
- (2) the Information and Security Policy attached at Appendix B of Paper E/685/20 be recommended to Authority was approved.**

883 BIODIVERSITY OFFSETTING SCHEME ON THE RIVER LYNCH, HODDESDON Paper E/687/20

The report was introduced by the Corporate Director.

(1) signing under Seal the Deed between Hertfordshire County Council and the Authority for the funding and delivery of the biodiversity offsetting scheme on the River Lynch, Hoddesdon was approved.

884 UPDATE ON BUDGET POSITION

The Chief Executive and Head of Finance gave an oral update on the 2020/21 budget including:

- income at venues for the period to August had out-performed expectations and it was hoped to achieve a year-end surplus of approximately £2m against the emergency budget;
- there would still be a significant impact on cash reserves of approximately £4-5m;
- income generation over the coming months would be crucial following further Government restrictions; and
- the Authority had benefitted from the Coronavirus Job Retention Scheme.

In response to a Member it was advised that initial feedback was that the Authority is not eligible for the Government's income compensation scheme which had been set up for local authorities, but officers were exploring other routes to access this funding source.

Cath Patrick left the meeting.

885 **EXEMPT ITEMS**

THAT based on the principles of Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the items of business below on the grounds that they involve the likely disclosure of exempt information again on the principles as defined in those sections of Part I of Schedule 12A of the Act indicated:

Agenda Item No	Subject	Exempt Information Section Number
11	North London Waste Authority – Proposed 60 Year Deed of Settlement for Rights of Access to New Eco Park Facility at Lee Park Way, Edmonton	3
12	Odeon Cinema, Picketts Lock – Proposed Underlease Restructuring	3
13	Update on Abercrombie Lodge	5

886 NORTH LONDON WASTE AUTHORITY – PROPOSED 60 YEAR DEED OF SETTLEMENT FOR RIGHTS OF ACCESS TO NEW ECO PARK FACILITY AT LEE PARK WAY, EDMONTON Paper E/686/20

The report was introduced by the Deputy Chief Executive.

- (1) the Settlement Agreement effective for a term of 60 years between the North London Waste Authority and Lee Valley Regional Park Authority on the terms set out in Paper E/686/20;**
- (2) an application for consent to be made to the Secretary of State; and**
- (3) the signing and sealing of all documentation as necessary was approved.**

887 ODEON CINEMA, PICKETTS LOCK – PROPOSED UNDERLEASE Paper E/689/20
RESTRUCTURING

The report was introduced by the Deputy Chief Executive.

- (1) the variation of the Underlease;**
- (2) the grant of the reversionary Underlease; and**
- (3) that the licence formalising consent be executed in accordance with the Authority's Standing Orders was approved.**

The Chairman had agreed to accept an additional agenda item by reason of urgency.

888 UPDATE ON ABERCROMBIE LODGE Paper E/691/20

The report was introduced by the Deputy Chief Executive.

- (1) the report was noted; and**
- (2) delegation to the Chief Executive and Deputy Chief Executive to attend mediation as set out in Paper E/691/20 was approved.**

Chairman

Date

The meeting started at 10.02am and ended at 11.02am