

LEE VALLEY REGIONAL PARK AUTHORITY

EXECUTIVE COMMITTEE 19 DECEMBER 2019

Members Present: Paul Osborn (Chairman) Chris Kennedy
Derrick Ashley (Vice Chairman) Valerie Metcalfe
Heather Johnson Denise Jones (Substitute for Ross Houston)
Mary Sartin (Substitute for Syd Stavrou)

Apologies Received From: David Andrews, Ross Houston, Syd Stavrou

In Attendance: Frances Button, John Bevan, Mike Garnett, Gordon Nicholson

Officers Present: Shaun Dawson - Chief Executive
Beryl Foster - Director of Corporate Services
Simon Sheldon - Director of Finance & Resources
Dan Buck - Head of Sport & Leisure
Keith Kellard - Chief Accountant
Dave Hutley - Parklands Manager
Paul Roper - Volunteer & Community Engagement Manager
Gary Smith - Fisheries Manager
Victoria Yates - HR Strategic Business Manager
Alan Butler - Project Consultant
Sandra Bertschin - Committee & Members' Services Manager

Part I

807 DECLARATIONS OF INTEREST

There were no declarations of interest.

808 MINUTES OF LAST MEETING

THAT the minutes of the meeting held on 21 November 2019 be approved and signed.

809 PUBLIC SPEAKING

No requests from the public to speak or present petitions had been received for this meeting.

810 PROPOSED CAPITAL PROGRAMME 2019/20 (REVISED) TO 2023/24 Paper E/646/19

The report was introduced by the Director of Finance & Resources.

- (1) **the revised capital programme for 2019/20 (revised) to 2023/24 as set out in Appendix A to paper E/646/19; and**
- (2) **the proposed capital funding to meet the planned capital programme as set out in Table 2 (paragraph 15) of paper E/646/19 was approved.**

811 CAPITAL STRATEGY AND PRUDENTIAL INDICATORS 2019/20 TO 2023/24 Paper E/647/19

The report was introduced by the Chief Accountant.

A Member welcomed the proposal that future projects could be funded through borrowing.

- (1) **the Capital Strategy which encompasses the Capital Programme, Land and Property Strategy and Annual Investment Strategy; and**
- (2) **the Prudential Indicators for 2019/20 to 2023/24 as set out in paragraphs 4 to 20 of paper E/647/19 was approved.**

812 LEISURE SERVICES CONTRACT MONITORING REPORT - Q2 2019/20 Paper E/648/19

The report was introduced by the Director of Finance & Resources.

- (1) **the report was noted.**

813 FEES & CHARGES REVIEW 2020/21 Paper E/650/19

The report was introduced by the Director of Finance & Resources.

- (1) **the Authority's proposed 2020/21 fees and charges as summarised from paragraph 7 and set out in detail in Appendix A to paper E/650/19 was approved.**

814 SUBJECT OF NEXT SCRUTINY COMMITTEE REVIEW

It was noted that Scrutiny Committee's next review will focus on the Authority's future office accommodation requirements.

815 ANY OTHER BUSINESS

The Chief Executive advised that the planning application for a new twin pad Ice Centre would be submitted today.

Simon Sheldon, Dan Buck, Alan Butler, Keith Kellard, Dave Hutley, Paul Roper and Gary Smith left the meeting

816 **EXEMPT ITEMS**

THAT based on the principles of Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the items of business below on the grounds that they involve the likely disclosure of exempt information again on the principles as defined in those sections of Part I of Schedule 12A of the Act indicated:

Agenda Item No	Subject	Exempt Information Section Number
12	Expiry of the two fixed term Project Consultant posts	3
13	Employee Request made under the 85 Rule	3
14	A Proposed New Senior Management Structure	3

817 EXPIRY OF THE TWO FIXED TERM PROJECT CONSULTANT POSTS Paper E/651/19

The report was introduced by the Chief Executive.

- (1) **a 6 month extension to the fixed term Project Consultant posts until 30 September 2020;**
- (2) **deletion of these fixed term posts in September 2020 and the subsequent potential redundancy of the two fixed term Project Consultants; and**
- (3) **not to enhance the redundant individuals' pensions through the discretionary policy as set out in paragraphs 21 to 24 of paper E/651/19 was approved.**

818 EMPLOYEE REQUEST FOR CONSENT UNDER THE RULE OF 85 Paper E/652/19

The report was introduced by the Chief Executive.

- (1) **consent for the Rule of 85 to apply for the reasons set out and identified at paragraphs 10 to 12 of paper E/652/19;**
- (2) **the cost of consenting to the Rule of 85 as set out in paragraphs 6 to 9 of paper E/652/19; and**
- (3) **the draft letter outlined at Appendix A to paper E/652/19 was approved.**

Beryl Foster and Victoria Yates left the meeting

819 A PROPOSED NEW SENIOR MANAGEMENT STRUCTURE Paper E/649/19

The report was introduced by the Chief Executive.

TABLED Appendix D - Summary Job Descriptions

- (1) **the proposed senior management structure as attached at Appendix C to paper E/649/19; and**
- (2) **the proposed new senior management pay scales as attached at Appendix H to paper E/649/19 was approved.**

Chairman

Date

The meeting started at 11.45am and ended at 12.47pm