

LEE VALLEY REGIONAL PARK AUTHORITY

ANNUAL AUTHORITY MEETING 5 JULY 2018

Members Present:

Paul Osborn (Chairman)	Christopher Kennedy
David Andrews	Valerie Metcalfe
Derrick Ashley	Gordon Nicholson
Ken Ayling	Mary Sartin
John Bevan	Syd Stavrou
Frances Button	Simon Walsh
Paul Douglas	Keith Warnell
Zuber Gulamussen	Claudia Webbe
Christine Hamilton	Jill Whitehead
Ross Houston	John Wyllie
Heather Johnson	Ricki Gadsby (Deputy for Maggie McEwen)
Denise Jones	Gagan Mohindra (Deputy for Mike Garnett)

Apologies Received From: Mike Garnett, David Lindsay, Maggie McEwen, Josh Blacker, Osman Dervish

Officers Present:

Shaun Dawson	- Chief Executive
Beryl Foster	- Director of Corporate Services
Simon Sheldon	- Director of Finance & Resources
Dan Buck	- Head of Sport & Leisure
Sandra Bertschin	- Committee & Members' Services Manager
Lindsey Johnson	- Committee Services Officer

Part I

38 MEMBERSHIP OF THE AUTHORITY

NOTED membership of the Authority with the following changes subsequent to publication of the agenda:

- resignations of Barbara Gibson and Alan Smith;
- appointments of Josh Blacker and Osman Dervish; and
- retirement of Jon Guest (Canal & River Trust).

Constituent Council	Member
Essex County Council	Mike Garnett Valerie Metcalfe Maggie McEwen Simon Walsh
Hertfordshire County Council	David Andrews Derrick Ashley Frances Button Vacancy
Broxbourne Borough Council	Ken Ayling Gordon Nicholson

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East Hertfordshire District Council	Keith Warnell
Epping Forest District Council	John Wyllie
	Mary Sartin
	Syd Stavrou
London Borough of Barnet	Ross Houston
London Borough of Camden	Heather Johnson
London Borough of Ealing	Josh Blacker
London Borough of Enfield	Christine Hamilton
London Borough of Hackney	Christopher Kennedy
London Borough of Haringey	John Bevan
London Borough of Harrow	Paul Osborn
London Borough of Havering	Osman Dervish
London Borough of Islington	Claudia Webbe
London Borough of Kensington & Chelsea	David Lindsay
London Borough of Newham	Zuber Gulamussen
London Borough of Sutton	Jill Whitehead
London Borough of Tower Hamlets	Denise Jones
London Borough of Waltham Forest	Paul Douglas

Co-opted Members:

Environment Agency	Debbie Jones
Canal & River Trust	Tav Kazmi

39 DECLARATIONS OF INTEREST

Name	Agenda Item No.	Nature of Interest	
Gordon Nicholson	7	Trustee of Herts Young Mariners Base	<i>Non-pecuniary</i>

The Vice Chairman took the Chair.

1 (a) APPOINTMENT OF CHAIRMAN OF THE AUTHORITY

(1) Paul Osborn was appointed Chairman of the Authority.

The Chairman took the Chair.

1 (b) APPOINTMENT OF VICE CHAIRMAN OF THE AUTHORITY

The Chairman proposed Derrick Ashley.

John Bevan proposed Heather Johnson commenting that this would be a better gender balance and would enhance stakeholder perception of the Authority.

Vote: Derrick Ashley x 14
Heather Johnson x 8
with 1 abstention

(1) Derrick Ashley was appointed Vice Chairman of the Authority.

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2 MINUTES OF LAST MEETING

THAT the minutes of the meeting held on 26 April 2018 be approved and signed.

3 GOVERNANCE STRUCTURE – PROPOSED COMMITTEES, PANEL AND GROUPS FOR 2018/19 – APPOINTMENT OF MEMBERSHIP AND CHAIRMEN Paper A/4258/18

The report was introduced by the Director of Corporate Services.

- (1) membership of Committees, Panels and Groups for 2018/19 as agreed at the meeting and set out as Addendum A to these minutes was approved; and**
- (2) any appointments unfilled at this meeting will be agreed through Group Leaders and reported to the next Authority meeting or Executive Committee was noted.**

4 APPOINTMENT TO OUTSIDE BODIES FOR 2018/19 Paper A/4259/18

The Labour Group's proposal of Gwyneth Deakins to replace John Bevan, following his reappointment as a full Member of the Authority, as a Trustee of Lee Valley Leisure Trust Ltd was agreed.

- (1) the proposals for appointments to outside bodies and Authority led liaison groups for 2018/19 as set out in Appendix A to Paper A/4259/18 was approved.**

5 CALENDAR OF MEETINGS 2018/19 Paper A/4260/18

- (1) the calendar of meetings for 2018/19 as shown in Appendix A to Paper A/4260/18 was approved.**

6 REVIEW OF STANDING ORDERS Paper A/4261/18

The report was introduced by the Director of Corporate Services.

A Member highlighted that the terms of reference for the Levy Strategy Working Group included timeframes which were no longer relevant and suggested that dates be deleted or updated. He also proposed amendments to the introductory sentence and 1st and 2nd bullet points.

Members agreed to reconsider the Levy Strategy Working Group terms of reference at a future meeting.

- (1) the proposed changes to Standing Orders as detailed in Appendix A to Paper A/4261/18, subject to reconsideration of the Levy Strategy Working Group terms of reference;**
- (2) inclusion of a Conflicts of Interests Protocol as an Appendix to Standing Orders; and**
- (3) delegation to the Director of Corporate Services to make any minor changes to assist in interpretation or clarification or to correct any administrative errors or omissions that have been overlooked was approved.**

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7 EXEMPT ITEMS

THAT based on the principles of Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the items of business below on the grounds that they involve the likely disclosure of exempt information again on the principles as defined in those sections of Part I of Schedule 12A of the Act indicated:

Agenda Item No	Subject	Exempt Information Section Number
10	Update on key strategic projects/initiatives	3

8 UPDATE ON KEY STRATEGIC PROJECTS/INITIATIVES

A presentation was given by the Chief Executive.

TABLED marketing engagement brochure – Leisure Services Procurement Consultation

Members were reminded that they should not respond to any approaches from prospective contractors for the new Leisure Services Contract. Any such approaches should be referred to the Chief Executive.

Claudia Webbe arrived during the presentation.

The Chairman thanked officers for their efforts in delivering a number of complex projects.

Part I

9 NEXT MEETING OF THE AUTHORITY

It was noted that the next meeting of the Authority would be held on Thursday, 18 October 2018 at 2.00pm at Myddelton House, Bulls Cross, Enfield, Middlesex, EN2 9HG.

10 ANY OTHER BUSINESS

TABLED Letter from Abigail Woodman and Vicky Sholund on behalf of Save Lea Marshes

Members advised they had already received this correspondence.

The Chairman requested that a report on the Authority's consultation processes be presented to a future meeting of the Executive Committee.

Chairman

Date

The meeting started at 2.02pm and ended at 3.13pm.

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ADDENDUM A

MEMBERSHIP OF COMMITTEES, GROUPS/PANELS 2018/19

COMMITTEES

EXECUTIVE COMMITTEE – 8 Members (at least 50% to be London Members), 1 Member nominated jointly by the non-majority groups preferably from one of the London Olympic Boroughs. MEETINGS: 12 per year or as required		
Labour (3)	Conservative (5)	Substitutes
Ross Houston	David Andrews	Denise Jones
Heather Johnson	Derrick Ashley	Paul Douglas
Chris Kennedy	Valerie Metcalfe	
	Paul Osborn	
	Syd Stavrou	
Chairman: Paul Osborn		Vice Chairman: Derrick Ashley

AUDIT COMMITTEE – 7 Members MEETINGS: 3 per year		
Labour (3)	Conservative (4)	Lib Dem (0)
Christine Hamilton	Frances Button	
Claudia Webbe	John Wyllie	
John Bevan	Simon Walsh	
	Vacancy	
Chairman: Frances Button		Vice Chairman: Christine Hamilton

REGENERATION & PLANNING COMMITTEE – 11 Members MEETINGS: 6 weekly or as required		
Labour (5)	Conservative (6)	Lib Dem (0)
Christine Hamilton	David Andrews	
Heather Johnson	Valerie Metcalfe	
Denise Jones	Gordon Nicholson	
Chris Kennedy	Paul Osborn	
John Bevan	Mary Sartin	
	Syd Stavrou	
Chairman: David Andrews		Vice Chairman: Chris Kennedy

SCRUTINY COMMITTEE – 9 Members MEETINGS: 3 per year		
Labour (3)	Conservative (5)	Lib Dem (1)
Christine Hamilton	Ken Ayling	Vacancy
Claudia Webbe	Mike Garnett	
John Bevan	Gordon Nicholson	
	Mary Sartin	
	Keith Warnell	
Chairman: John Bevan		Vice Chairman: Vacancy

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TASK AND FINISH PANELS/GROUPS

PARK DEVELOPMENT FRAMEWORK PANEL – 6 Members		
MEETINGS: As required		
Labour (2)	Conservative (4)	Lib Dem (0)
Ross Houston	Derrick Ashley	
Heather Johnson	Gordon Nicholson	
	Paul Osborn	
	Mary Sartin	
Chairman: Paul Osborn		

ICE CENTRE PROJECT WORKING GROUP – 10 Members		
MEETINGS: As required		
Labour (4)	Conservative (5)	Lib Dem (1)
Christine Hamilton	Derrick Ashley	Vacancy
Ross Houston	Valerie Metcalfe	
Heather Johnson	Paul Osborn	
Chris Kennedy	Mary Sartin	
	Syd Stavrou	
Chairman: Paul Osborn		

LAND & PROPERTY REVIEW WORKING GROUP – 7 Members		
MEETINGS: As required		
Labour (3)	Conservative (4)	Lib Dem (0)
Ross Houston	Derrick Ashley	
Heather Johnson	David Andrews	
Chris Kennedy	Valerie Metcalfe	
	Paul Osborn	
Chairman: Paul Osborn		

LEVY STRATEGY WORKING GROUP – 8 Members		
MEETINGS: As required		
Labour (3)	Conservative (5)	Lib Dem (0)
Heather Johnson	Derrick Ashley	
Chris Kennedy	David Andrews	
Paul Douglas	Frances Button	
	Valerie Metcalfe	
	Paul Osborn	
Chairman: Paul Osborn		

LEISURE SERVICES CONTRACT REVIEW WORKING GROUP – 8 Members		
MEETINGS: As required (to disband at the end of 2017)		
Labour (3)	Conservative (5)	Lib Dem (0)
Ross Houston	Derrick Ashley	
Heather Johnson	David Andrews	
Chris Kennedy	Valerie Metcalfe	
	Paul Osborn	
	Syd Stavrou	
Chairman: Paul Osborn		Vice Chairman: Derrick Ashley

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APPOINTMENT TO OUTSIDE BODIES

Waltham Abbey Town Partnership	Syd Stavrou
Six Authorities Liaison Group (Formerly Enfield, Essex & Herts Border Liaison Group)	Ken Ayling Valerie Metcalfe Gordon Nicholson Syd Stavrou
Hertfordshire Young Mariners	Valerie Metcalfe
Lee Valley Leisure Trust Ltd	Linda Haysey Gwyneth Deakins