

LEE VALLEY REGIONAL PARK AUTHORITY

**AUTHORITY MEETING
6 JULY 2017**

Members Present: Paul Osborn (Chairman) Valerie Metcalfe
David Andrews Simon Miller
Derrick Ashley (Vice Chairman) Gordon Nicholson
Frances Button Mary Sartin
Stephen Carr Syd Stavrou
Mike Garnett Simon Walsh
Zuber Gulamussen Claudia Webbe
Linda Haysey John Wyllie
Ross Houston John Bevan (Deputy for Peray Ahmet)
Denise Jones Derek Levy (Deputy for Christine Hamilton)
Christopher Kennedy Lyn White (Deputy for Ken Ayling)
Maggie McEwen Jon Guest (Canal & River Trust)

Apologies Received From: Peray Ahmet, Ken Ayling, Tim Coleridge, Gwyneth Deakins,
Christine Hamilton, Heather Johnson, Alan Smith,
Debbie Jones (Environment Agency)

Also Present: Keith Warnell (Deputy Member), Graham McAndrew (Deputy Member),
Gagan Mohindra (Essex County Council)

Officers Present: Shaun Dawson - Chief Executive
Beryl Foster - Director of Corporate Services
Simon Sheldon - Director of Finance & Resources
Stephen Bromberg - Head of Communications
Sandra Bertschin - Committee & Members' Services Manager

Part I

41 The membership of the Authority was noted:

Constituent Council	Member
Essex County Council	Mike Garnett Valerie Metcalfe Maggie McEwen Simon Walsh
Hertfordshire County Council	David Andrews Derrick Ashley Frances Button Vacancy
Broxbourne Borough Council	Ken Ayling Gordon Nicholson

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East Hertfordshire District Council	Linda Haysey
	John Wyllie
Epping Forest District Council	Mary Sartin
	Syd Stavrou
London Borough of Barnet	Ross Houston
London Borough of Bromley	Stephen Carr
London Borough of Camden	Heather Johnson
London Borough of Enfield	Christine Hamilton
London Borough of Hackney	Christopher Kennedy
London Borough of Haringey	Peray Ahmet
London Borough of Harrow	Paul Osborn
London Borough of Islington	Claudia Webbe
Royal Borough of Kensington & Chelsea	Tim Coleridge
London Borough of Lewisham	Alan Smith
London Borough of Newham	Zuber Gulamussen
London Borough of Redbridge	Gwyneth Deakins
London Borough of Tower Hamlets	Denise Jones
London Borough of Waltham Forest	Simon Miller

Co-opted Members:

Environment Agency	Debbie Jones
Canal & River Trust	Jon Guest

42 DECLARATIONS OF INTEREST

There were no declarations of interest.

The Vice Chairman took the Chair.

1 (a) APPOINTMENT OF CHAIRMAN OF THE AUTHORITY

(1) Paul Osborn was appointed Chairman of the Authority.

The Chairman took the Chair.

1 (b) APPOINTMENT OF VICE CHAIRMAN OF THE AUTHORITY

(1) Derrick Ashley was appointed Vice Chairman of the Authority.

2 MINUTES OF LAST MEETING

THAT the minutes of the meeting held on 27 April 2017 be approved and signed.

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- 3 GOVERNANCE STRUCTURE – PROPOSED COMMITTEES, PANELS AND GROUPS FOR 2017/18 – APPOINTMENT OF COMMITTEES AND CHAIRMAN Paper A/4243/17

It was noted that membership of the Regeneration & Planning Committee would increase to 11 and the Leisure Services Contract Review Working Group to 8.

- (1) **that the previously formed Lower Lee Valley and Upper Lee Valley Regeneration & Planning Committees be replaced by a single Regeneration & Planning Committee;**
- (2) **that a Leisure Services Contract Review Working Group be established as outlined in paragraphs 14 to 16 of Paper A/4243/17;**
- (3) **membership of Committees, Panels and Groups for 2017/18 as agreed at the meeting and set out in Addendum A to these minutes; and**
- (4) **any appointments unfilled at this meeting will be agreed through group leaders and reported to the next Authority meeting or Executive Committee was approved.**

- 5 APPOINTMENT TO OUTSIDE BODIES FOR 2017/18 Paper A/4244/17

- (1) **the proposals for appointments to outside bodies and Authority led liaison groups for 2017/18 as set out in Appendix A to Paper A/4244/17 was approved.**

- 6 CALENDAR OF MEETINGS 2017/18 Paper A/4245/17

the calendar of meetings for 2017/18 as shown in Appendix A to Paper A/4245/17 was approved.

- 7 WORK PROGRAMME UPDATE

The Chief Executive gave a presentation on the 2017/18 Work Programme, key points included:

- 2017-21 Business Strategy;
- development proposals for:
 - Picketts Lock Leisure Complex;
 - Lee Valley Ice Centre;
 - Lea Bridge Road area;
 - East India Dock Basin,
 - Eton Manor;
- Dobbs Weir Caravan and Camping site;
- sport and leisure facilities investment;
- Lee Valley Biodiversity Action Plan;
- a centre for outdoor activities;
- 50th anniversary programme;
- Land & Property Strategy; and
- procurement of the Leisure Services Contract.

Claudia Webbe arrived during this item.

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A Member highlighted the need for financial reserves of Lee Valley Leisure Trust Ltd (the Trust), which had been generated by their operational management of Authority owned venues, to be reinvested by the Trust to support the venues rather than used elsewhere.

In response it was advised that there was an open-book arrangement with the Trust and that the Trust did invest in projects jointly developed by both organisations. Procurement for a new Leisure Services Contract would include the requirement for long term capital commitment by the operator organisation.

Graham Mc Andrew arrived.

8 UPDATE ON 50th ANNIVERSARY

The Head of Communications gave a brief oral update on 50th Anniversary activities, thanked Members for their assistance in publicising with their home authority communications teams and reminded them of the private viewing on 19 July of the exhibition 'From Wasteland to Playground: Lee Valley Regional Park at 50'.

9 NEXT MEETING OF THE AUTHORITY

It was noted that the next meeting of the Authority will be held on Thursday, 19 October 2017 at 2.00pm at Myddelton House, Bulls Cross, Enfield, Middlesex, EN2 9HG.

The Chairman also encouraged Members to attend the forthcoming Member Tours and the Volunteers Party 2017 on 16 October, an invitation for which would be sent at the end of August.

10 PRESENTATIONS TO RETIRING MEMBERS

On behalf of the Authority the Chairman thanked Lyn White, John Bevan and Graham McAndrew for their service and presented them with certificates and photoframes.

Chairman

Date

The meeting started at 2.00pm and ended at 2.30pm.

ADDENDUM A

MEMBERSHIP OF COMMITTEES, GROUPS/PANELS 2017/18

COMMITTEES

EXECUTIVE COMMITTEE – 8 Members (at least 50% to be London Members), 1 Member nominated jointly by the non-majority groups preferably from one of the London Olympic Boroughs. MEETINGS: 12 per year or as required		
Labour (3)	Conservative (5)	Lib Dem (0)
Ross Houston	David Andrews	
Heather Johnson	Derrick Ashley	
Chris Kennedy	Valerie Metcalfe	
	Paul Osborn	
	Syd Stavrou	
Chairman: Paul Osborn		Vice Chairman: Derrick Ashley

AUDIT COMMITTEE – 7 Members MEETINGS: 3 per year		
Labour (3)	Conservative (4)	Lib Dem (0)
Peray Ahmet	Frances Button	
Simon Miller	Linda Haysey	
Claudia Webbe	John Wyllie	
	Simon Walsh	
Chairman: Frances Button		Vice Chairman: Simon Miller

REGENERATION & PLANNING COMMITTEE – 11 Members MEETINGS: 6 weekly or as required		
Labour (5)	Conservative (6)	Lib Dem (0)
Peray Ahmet	David Andrews	
Christine Hamilton	Valerie Metcalfe	
Denise Jones	Gordon Nicholson	
Chris Kennedy	Paul Osborn	
Simon Miller	Mary Sartin	
	Syd Stavrou	
Chairman: David Andrews		Vice Chairman: Chris Kennedy

SCRUTINY COMMITTEE – 9 Members MEETINGS: 3 per year		
Labour (3)	Conservative (5)	Lib Dem (1)
Peray Ahmet	Ken Ayling	Gwyneth Deakins
Christine Hamilton	Stephen Carr	
Claudia Webbe	Mike Garnett	
	Gordon Nicholson	
	Mary Sartin	
Chairman: Christine Hamilton		Vice Chairman: Stephen Carr

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TASK AND FINISH PANELS/GROUPS

PARK DEVELOPMENT FRAMEWORK PANEL – 6 Members		
MEETINGS: As required		
Labour (2)	Conservative (4)	Lib Dem (0)
Ross Houston	Derrick Ashley	
Heather Johnson	Linda Haysey	
	Gordon Nicholson	
	Paul Osborn	
Chairman: Paul Osborn		

ICE CENTRE PROJECT WORKING GROUP – 10 Members		
MEETINGS: As required		
Labour (4)	Conservative (5)	Lib Dem (1)
Ross Houston	Derrick Ashley	Gwyneth Deakins
Heather Johnson	Valerie Metcalfe	
Chris Kennedy	Paul Osborn	
Simon Miller	Mary Sartin	
	Syd Stavrou	
Chairman: Paul Osborn		

LAND & PROPERTY REVIEW WORKING GROUP – 7 Members		
MEETINGS: As required		
Labour (3)	Conservative (4)	Lib Dem (0)
Ross Houston	Derrick Ashley	
Heather Johnson	David Andrews	
Chris Kennedy	Linda Haysey	
	Paul Osborn	
Chairman: Paul Osborn		

LEVY STRATEGY WORKING GROUP – 8 Members		
MEETINGS: As required		
Labour (3)	Conservative (5)	Lib Dem (0)
Peray Ahmet	Derrick Ashley	
Heather Johnson	David Andrews	
Chris Kennedy	Frances Button	
	Valerie Metcalfe	
	Paul Osborn	
Chairman: Paul Osborn		

50th ANNIVERSARY WORKING GROUP – 7 Members		
MEETINGS: As required (to disband at the end of 2017)		
Labour (3)	Conservative (4)	Lib Dem (0)
Christine Hamilton	David Andrews	
Heather Johnson	Derrick Ashley	
Denise Jones	Paul Osborn	
	Vacancy	
Chairman: Paul Osborn Vice Chairman: Denise Jones		

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LEISURE SERVICES CONTRACT REVIEW WORKING GROUP – 8 Members		
MEETINGS: As required (to disband at the end of 2017)		
Labour (3)	Conservative (5)	Lib Dem (0)
Ross Houston	Derrick Ashley	
Heather Johnson	David Andrews	
Chris Kennedy	Valerie Metcalfe	
	Paul Osborn	
	Syd Stavrou	
Chairman: Paul Osborn		Vice Chairman: Derrick Ashley

APPOINTMENT TO OUTSIDE BODIES

Waltham Abbey Town Partnership	Syd Stavrou
Enfield, Essex & Herts Border Liaison Group	Ken Ayling Valerie Metcalfe Gordon Nicholson Syd Stavrou
Hertfordshire Young Mariners	Valerie Metcalfe
Lee Valley Leisure Trust Ltd	John Bevan Linda Haysey