

LEE VALLEY REGIONAL PARK AUTHORITY

EXECUTIVE COMMITTEE 18 OCTOBER 2018

Members Present: Paul Osborn (Chairman) Heather Johnson
Derrick Ashley (Vice Chairman) Chris Kennedy
David Andrews Valerie Metcalfe
Ross Houston Syd Stavrou

In Attendance: John Bevan, Frances Button, Mary Sartin

Officers Present: Shaun Dawson - Chief Executive
Beryl Foster - Director of Corporate Services
Simon Sheldon - Director of Finance & Resources
Dan Buck - Head of Sport & Leisure
Daud Arghandawi - Solicitor
Sandra Bertschin - Committee & Members' Services Manager
Nigel Foxall - Business Development Director (Lee Valley Leisure Trust Ltd)
Michael Sterry - Performance & Information Manager (Lee Valley Leisure Trust Ltd)

Part I

688 DECLARATIONS OF INTEREST

Name	Agenda Item No.	Nature of Interest	
Chris Kennedy	7	Member of Hackney Council	<i>Non-pecuniary</i>
John Bevan	5	Trustee of Lee Valley Leisure Trust Ltd during the period of review	<i>Non-pecuniary</i>

689 MINUTES OF LAST MEETING

THAT the minutes of the meeting held on 20 September 2018 be approved and signed.

690 PUBLIC SPEAKING

No requests from the public to speak or present petitions had been received for this meeting.

691 LEISURE SERVICES CONTRACT MONITORING REPORT - Q1 2018/19 Paper E/591/18

TABLED letter from the Lee Valley Leisure Trust Ltd (the Trust) dated 17 October 2018

The report was introduced by the Director of Finance & Business Resources, including:

- generally Q1 Key Performance Indicators (KPIs) were positive;
- previously expressed concerns regarding budget variance remained and assurance; and
- was required from the Trust.

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The Chairman commented that tabled letters were unhelpful and sought to move away from this practice, proposing a more constructive approach to resolve issues such as Clause 14 adjustments. The Chief Executive reiterated this view to support a better understanding between the two organisations of the overall financial position.

In response to the Chairman the Trust's Director of Business Support advised that the Trust had decided not to implement car parking charges at Lee Valley White Water Centre over the summer months as capacity had proved sufficient and that any loss of resultant income would be offset by better trading.

- (1) a note from this Committee setting out concerns regarding Lee Valley Leisure Trust Ltd's response to the temporary Lee Valley Ice Centre closure and the apparent lack of mitigation or consideration to the wider financial impact on the Authority's budget as required under Clause 14, alongside written confirmation of how the Trust is responding to the 2017/18 budget deficit in 2018/19 was approved; and**
- (2) the report was noted.**

Nigel Foxall and Michael Sterry left the meeting.

692 2019/20 BUDGET – METHODOLOGY, ASSUMPTIONS AND TIMETABLE Paper E/589/18

The report was introduced by the Director of Finance & Business Resources.

The Vice-Chairman commented that the budget process had worked well over the past few years.

- (1) the budget timetable for the 2019/20 budget process as set out in Appendix A to Paper E/589/18; and**
- (2) the principles, assumptions and methodology for the 2019/20 revenue and capital budgets as set out in paragraphs 9 to 13 of Paper E/589/18 was approved.**

693 MAINTENANCE AGREEMENT WITH LONDON BOROUGH OF HACKNEY RELATING TO BRIDGE L01, RUCKHOLT ROAD, LONDON, E20 3AD Paper E/590/18

The report was introduced by the Director of Corporate Services highlighting that the proposed maintenance agreement delivered economies of scale for both organisations.

- (1) entering into a Maintenance Agreement for Bridge LO1 with the London Borough of Hackney; and**
- (2) the signing and sealing of all necessary legal documentation was approved.**

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694 LEVY STRATEGY WORKING GROUP

Members approved proposed amendments to the Terms of Reference of the Levy Strategy Working Group subject to deletion of the word “reduction” from xii.

Dan Buck and Daud Arghandawi left the meeting.
John Bevan, Frances Button and John Bevan left the meeting.

695 **EXEMPT ITEMS**

THAT based on the principles of Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the items of business below on the grounds that they involve the likely disclosure of exempt information again on the principles as defined in those sections of Part I of Schedule 12A of the Act indicated:

Agenda Item No	Subject	Exempt Information Section Number
9	Other business – secondments and confidential and sensitive matter	3

696 OTHER BUSINESS

The Chief Executive gave an update on secondments and the confidential and sensitive matter previously discussed.

- (1) the Authority Chairman to write to the Trust Chair, copied to Trustees, regarding the confidential and sensitive matter that had been raised and discussed previously.**

Chairman

Date

The meeting started at 12.00noon and ended at 1.08pm