

LEE VALLEY REGIONAL PARK AUTHORITY

**EXECUTIVE COMMITTEE
14 FEBRUARY 2019**

Members Present: Paul Osborn (Chairman) Ross Houston
Derrick Ashley (Vice Chairman) Chris Kennedy
David Andrews Valerie Metcalfe
Syd Stavrou

Apologies Received From: Heather Johnson

In Attendance: John Bevan, Frances Button, Mary Sartin, Derek Levy (Deputy for Christine Hamilton)

Officers Present: Shaun Dawson - Chief Executive
Beryl Foster - Director of Corporate Services
Simon Sheldon - Director of Finance & Resources
Dan Buck - Head of Sport & Leisure
Michael Sterry - Performance & Information Manager (Lee Valley Leisure Trust Ltd)
Mark Rowley - Business Development Manager (Lee Valley Leisure Trust Ltd)
Sandra Bertschin - Committee & Members' Services Manager

Part I

728 DECLARATIONS OF INTEREST

There were no declarations of interest.

729 MINUTES OF LAST MEETING

THAT the minutes of the meeting held on 17 January 2019 be approved and signed.

730 PUBLIC SPEAKING

No requests from the public to speak or present petitions had been received for this meeting.

731 Q3 REVENUE BUDGET 2018/19 PERFORMANCE MONITORING Paper E/609/19

The report was introduced by the Director of Finance & Resources including that the valuation for Lee Valley Hockey & Tennis Centre was scheduled for 28 March 2019.

(1) the report was noted.

732 Q3 CAPITAL PROGRAMME BUDGET MONITORING 2018/19 Paper E/610/19

The report was introduced by the Director of Finance & Resources.

(1) the report was noted.

EXECUTIVE COMMITTEE MINUTES

14 FEBRUARY 2019

733 LEISURE SERVICES CONTRACT MONITORING REPORT
- Q3 2018/19

Paper E/611/19

The Chairman advised that Richard Sumray had recently been appointed as the new Chair of Lee Valley Leisure Trust Ltd.

TABLED draft Clause 14 Adjustment Notice

The report was introduced by the Director of Finance & Resources.

In response to a Member's query regarding the shortage of riding instructors at Lee Valley Riding Centre the Chairman requested that Lee Valley Leisure Trust Ltd provide an update on the situation.

- (1) **officers establish a formal process for notification and joint resolution of Clause 14 notifications, as described in paragraph 14 of Paper E/611/19, in line with contract requirements was approved; and**
- (2) **the report was noted.**

Michael Sterry and Mark Rowley left the meeting.

734 EXEMPT ITEMS

THAT based on the principles of Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the items of business below on the grounds that they involve the likely disclosure of exempt information again on the principles as defined in those sections of Part I of Schedule 12A of the Act indicated:

Agenda Item No	Subject	Exempt Information Section Number
10	Leisure Services Contract – Clause 14 Adjustments	3

735 LEISURE SERVICES CONTRACT – CLAUSE 14 ADJUSTMENTS

Paper E/612/19

The report was introduced by the Director of Finance & Resources advising that officers were to meet with Lee Valley Leisure Trust to resolve Clause 14 adjustments and proposing consideration of funding Clause 14 adjustments be deferred to the next meeting.

- (1) **deferment of funding the Clause 14 adjustments, as set out in paragraph 18 of Paper E/612/19, pending the outcome of further negotiations was approved.**

Chairman

Date

The meeting started at 11.33am and ended at 12.05pm.