

## LEE VALLEY REGIONAL PARK AUTHORITY

### EXECUTIVE COMMITTEE 17 JANUARY 2019

Members Present: Paul Osborn (Chairman) Heather Johnson  
Derrick Ashley (Vice Chairman) Chris Kennedy  
David Andrews Valerie Metcalfe  
Ross Houston

Apologies Received From: Syd Stavrou

In Attendance: John Bevan and Mary Sartin

Officers Present: Shaun Dawson - Chief Executive  
Beryl Foster - Director of Corporate Services  
Simon Sheldon - Director of Finance & Resources  
Jon Carney - Head of Parklands  
Dan Buck - Head of Sport & Leisure  
Brian Daley - Project Consultant  
Nick Powell - Property Surveyor  
Marigold Wilberforce - Property Surveyor  
Victoria Yates - Head of HR (Lee Valley Leisure Trust Ltd)  
Sandra Bertschin - Committee & Members' Services Manager

#### Part I

#### 718 DECLARATIONS OF INTEREST

There were no declarations of interest.

#### 719 MINUTES OF LAST MEETING

**THAT the minutes of the meeting held on 13 December 2018 be approved and signed.**

#### 720 PUBLIC SPEAKING

No requests from the public to speak or present petitions had been received for this meeting.

#### 721 2019/20 REVENUE BUDGET AND LEVY

Paper E/604/19

The report was introduced by the Director of Finance & Resources.

- (1) a proposed 0% increase in the levy for 2019/20;
- (2) additional expenditure, income and efficiencies as set out in Appendix B to Paper E/604/19;
- (3) financing for the capital programme and revenue contribution of £1.2m as set out in paragraph 21 of Paper E/604/19;

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- (4) a net revenue budget of £9.55m as set out in paragraph 31 of Paper E/604/19; and
- (5) a minimum level of reserves of £4m be maintained as set out in paragraph 30 of Paper E/604/19 was approved to be recommended to Authority.

722 HUMAN RESOURCES POLICY UPDATE –  
EQUAL OPPORTUNITIES POLICY

Paper E/606/19

The report was introduced by the Director of Finance & Resources.

- (1) the Equal Opportunities Policy attached at Appendix A to Paper E/606/19 was approved to be recommended to Authority.

Victoria Yates left the meeting.

### 723 EXEMPT ITEMS

**THAT based on the principles of Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the items of business below on the grounds that they involve the likely disclosure of exempt information again on the principles as defined in those sections of Part I of Schedule 12A of the Act indicated:**

Agenda Item No	Subject	Exempt Information Section Number
9	Lease of Space at Lee Valley VeloPark	3
10	Proposed Disposal of Former Leadale Kennels Site, Nazeing New Road, Nazeing	3
11	Discretionary Pension Enhancement	3
12	Deletion of Communications Team Post	3

724 LEASE OF SPACE AT LEE VALLEY VELOPARK

Paper E/608/19

The report was introduced by the Director of Corporate Services and Project Consultant.

- (1) the release of capital funding from the capital programme for the refurbishment of the rooms and pods at Lee Valley VeloPark as outlined in paragraph 29 and detailed at Appendix C to Paper E/608/19; and
- (2) the granting of a lease of 20 years to the College of World Sport Holdings Ltd as detailed in paragraphs 14, 15 and 16 of Paper E/608/19;
- (3) the key financial terms set out in paragraphs 18 and 19 of Paper E/608/19;
- (4) subject to Sport England consent amendment of the current Leisure Services Contract as necessary and variation of the Lee Valley VeloPark lease with Lee Valley Leisure Trust Ltd as required to accommodate the refurbishment and proposed new leases;



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727 DELETION OF COMMUNICATIONS TEAM POST

Paper E/605/19

The report was introduced by the Chief Executive.

- (1) deletion of the fixed term post in the Communications team; and**
- (2) the estimated redundancy costs which will result as detailed in paragraph 17 was Paper E/605/19 was approved.**

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Chairman

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Date

The meeting started at 11.00am and ended at 11.35am.