

LEE VALLEY REGIONAL PARK AUTHORITY

ANNUAL AUTHORITY MEETING 9 JULY 2015

Members Present:	Paul Osborn (Chairman)	Gerry Lyons
	David Andrews	Graham McAndrew
	Derrick Ashley	Sarah McDermott
	John Bevan	Valerie Metcalfe
	Malcolm Cowan	Gordon Nicholson
	Gwyneth Deakins	Mary Sartin
	Ricki Gadsby	Alan Searing
	Christine Hamilton	Alan Smith
	Linda Haysey	Syd Stavrou
	Ross Houston	Simon Walsh
	Heather Johnson	Lyn White
	Denise Jones	Mari Stevenson – Deputy for Linda Haysey
	Christopher Kennedy	

Apologies Received From: Kathy Bee, Stephen Carr, Linda Haysey, John Knapman, Ellie Robinson

Officers Present:	Beryl Foster	- Director of Corporate Services
	Simon Sheldon	• Director of Finance & Resources
	Dan Buck	• Head of Sports & Leisure
	Jon Carney	• Head of Parklands
	Stephen Roberts	• Head of Property Services
	Michael Sterry	• Performance & Information Manager
	Alice Twomey	• Solicitor
	Sandra Bertschin	- Committee & Members' Services Manager
	Lindsey Johnson	- Committee Services Officer

Part I

64 The following Membership of the Authority was noted:

Constituent Council	Member
Essex County Council	Ricki Gadsby John Knapman Valerie Metcalfe Simon Walsh
Hertfordshire County Council	David Andrews Derrick Ashley Malcolm Cowan Alan Searing
Broxbourne Borough Council	Gordon Nicholson Lyn White
East Herts District Council	Linda Haysey Graham McAndrew
Epping Forest District Council	Mary Sartin Syd Stavrou
London Borough of Barnet	Ross Houston
London Borough of Bromley	Stephen Carr

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London Borough of Camden	Heather Johnson
London Borough of Croydon	Kathy Bee
London Borough of Enfield	Christine Hamilton
London Borough of Hackney	Christopher Kennedy
London Borough of Haringey	John Bevan
London Borough of Harrow	Paul Osborn
London Borough of Lewisham	Alan Smith
London Borough of Newham	Ellie Robinson
London Borough of Redbridge	Gwyneth Deakins
London Borough of Tower Hamlets	Denise Jones
London Borough of Waltham Forest	Gerry Lyons
London Borough of Wandsworth	Sarah McDermott

Co-opted Members:

Environment Agency	Debbie Jones
Canal and River Trust	Tav Kazmi

65 DECLARATIONS OF INTEREST

There were no declarations of interest.

1 (a) APPOINTMENT OF CHAIRMAN OF THE AUTHORITY

Derrick Ashley advised that he was stepping down as Chairman and proposed that Paul Osborn be appointed as Chairman.

(1) Paul Osborn was appointed Chairman of the Authority.

The Chairman took the Chair.

On behalf of Members the Chairman thanked the former Chairman for his long and valuable contribution as Chairman.

1 (b) APPOINTMENT OF VICE CHAIRMAN OF THE AUTHORITY

(1) Derrick Ashley was appointed Vice Chairman of the Authority.

2 MINUTES OF LAST MEETING

THAT the minutes of the meeting held on 25 June 2015 be approved and signed.

3 GENERAL GOVERNANCE MATTERS INCLUDING PROPOSED AMENDMENT OF EXECUTIVE COMMITTEE TERMS OF REFERENCE AND COMMITTEES, PANEL AND GROUPS FOR 2014/15 - APPOINTMENT OF MEMBERSHIP AND CHAIRMEN Paper A/4211/15

Following discussions in Group meetings Members agreed that the Communications & Access Group and the Contract Monitoring Working Group were no longer required.

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It was agreed that a review of Authority Chairman and Vice Chairman remuneration should be undertaken before the end of 2015/16 as the last review had been undertaken in 2010.

- (1) amendment of Executive Committee terms of reference as detailed in paragraph 4 of Paper A/4211/15 was approved; and**
- (2) membership of Committees, Panel and Groups for 2015/16 be as set out in Addendum A to these minutes;**
- (3) Executive Committee – the Chairman be Paul Osborn and the Vice Chairman be Derrick Ashley;**
- (4) Audit Committee – the Chairman be David Andrews and the Vice Chairman be Ross Houston;**
- (5) Scrutiny Committee – the Chairman be Ross Houston and the Vice Chairman be Stephen Carr;**
- (6) Lower Lee Valley Regeneration and Planning Committee – the Chairman be John Bevan and the Vice Chairman be Derrick Ashley;**
- (7) Upper Lee Valley Regeneration and Planning Committee – the Chairman be David Andrews and the Vice Chairman be Syd Stavrou;**
- (8) Park Development Framework Panel – the Chairman be Paul Osborn;**
- (9) Contaminated Land Working Group – the Chairman be Mary Sartin;**
- (10) Ice Centre Project Working Group – the Chairman be Paul Osborn; and**
- (11) the appointments unfilled at this meeting will be agreed through Group Leaders and reported to the next Authority meeting or Executive Committee was noted.**

5 APPOINTMENTS TO OUTSIDE BODIES AND AUTHORITY LED LIAISON GROUPS FOR 2015/16 Paper A/4212/15

- (1) appointments to outside bodies and Authority led liaison groups for 2015/16 were approved as follows:**
 - (a) Waltham Abbey Town Partnership** **Syd Stavrou**
 - (b) Enfield, Essex and Herts Border Liaison Group** **Valerie Metcalfe
Ricki Gadsby
Syd Stavrou
Lyn White**
 - (c) North London Strategic Alliance Leaders Board** **Christine Hamilton**
 - (d) Lee Valley White Water Centre Legacy Board** **Ricki Gadsby**

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|--|------------------------------------|
| (e) Lee Valley Leisure Trust Ltd | John Bevan
Linda Haysey |
| (f) Hertfordshire Young Mariners Base | Valerie Metcalfe |
| (g) Riding for the Disabled Association
at Lee Valley Riding Centre | Syd Stavrou |

6 CALENDAR OF MEETINGS Paper A/4213/15

- (1) subject to amendment arising out of deletion of the Contract Monitoring Working Group and introduction of the Ice Centre Project Working Group the calendar of meetings for 2015/16 as shown in Appendix A to Paper A/4213/15 was approved.**

7 TREASURY MANAGEMENT POLICY AND ANNUAL INVESTMENT STRATEGY 2015/16 Paper A/4214/15

The report was introduced by Simon Sheldon, Director of Finance & Resources.

- (1) the revised Treasury Management Policy and Procedures for the Authority/Trust set out at Annex A to Paper A/4214/15 as Appendix B to Paper E/405/15;**
- (2) the Annual Investment Strategy set out in Annex A to Paper A/4214/15 as Appendix A to Paper E/405/15; and**
- (3) a target date of return of 1.0% on investments in 2015/16, as detailed in Annex A to Paper A/4214/15 as paragraph 25 to Paper E/405/15 was approved.**

8 CHIEF EXECUTIVE'S REPORT

The Director of Corporate Services, the Head of Sports & Leisure and the Director of Finance & Resources presented the Chief Executive's report reviewing the past year.

The Vice Chairman commended staff for attainment of excellent performance indicators.

9 NEXT MEETING OF THE AUTHORITY

The Chairman advised that an Additional Authority meeting would be held on 30 July 2015 following:

- the granting of leave to appeal the outcome of the Authority's legal challenge to Epping Forest District Council's planning permission for a major extension to existing glasshouse premises in Nazeing; and
- notification of a potential land acquisition.

It was noted that the next meeting of the Authority would be held on Thursday, 22 October 2015 at 2.00pm at Myddelton House, Bulls Cross, Enfield, Middlesex, EN2 9HG.

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Chairman

Date

The meeting started at 2.00pm and ended at 2.36pm.

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ADDENDUM A

MEMBERSHIP OF COMMITTEES, GROUPS/PANELS 2015/16

COMMITTEES

EXECUTIVE COMMITTEE – 8 Members (at least 50% to be London Members), 1 Member nominated jointly by the non-majority groups preferably from one of the London Olympic Boroughs. MEETINGS: 12 per year or as required		
Labour (3)	Conservative (5)	Lib Dem (0)
John Bevan	Derrick Ashley	
Heather Johnson	Valerie Metcalfe	
Chris Kennedy	Paul Osborn	
	Alan Searing	
	Ricki Gadsby	
Chairman: Paul Osborn		Vice Chairman: Derrick Ashley

AUDIT COMMITTEE – 7 Members MEETINGS: 3 per year		
Labour (2)	Conservative (4)	Lib Dem (1)
Ross Houston	David Andrews	Malcolm Cowan
Gerry Lyons	Linda Haysey	
	Graham McAndrew	
	John Knapman	
Chairman: David Andrews		Vice Chairman: Ross Houston

LOWER LEE VALLEY REGENERATION & PLANNING COMMITTEE – 11 Members, 6 LLV London Riparian (Enfield, Hackney, Haringey, Newham, Tower Hamlets and Waltham Forest), 3 other London, 1 from Essex, 1 from Herts MEETINGS: Bi-monthly or as required			
Labour (6)	Conservative (5)	Lib Dem (0)	Named Substitutes (2)
John Bevan	David Andrews		Kathy Bee
Christine Hamilton	Derrick Ashley		Alan Smith
Denise Jones	John Knapman		
Chris Kennedy	Valerie Metcalfe		
Gerry Lyons	Paul Osborn		
Ellie Robinson			
Chairman: John Bevan		Vice Chairman: Derrick Ashley	

UPPER LEE VALLEY REGENERATION & PLANNING COMMITTEE – 11 Members, 5 from Herts and 4 from Essex (County & Districts), 2 London MEETINGS: Bi-monthly or as required			
Labour (3)	Conservative (7)	Lib Dem (1)	Named Substitutes (2)
John Bevan	David Andrews	Malcolm Cowan	Kathy Bee
Christine Hamilton	Ricki Gadsby		Alan Smith
Heather Johnson	Valerie Metcalfe		
	Gordon Nicholson		
	Mary Sartin		
	Syd Stavrou		
	Linda Haysey		
Chairman: David Andrews		Vice Chairman: Syd Stavrou	

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SCRUTINY COMMITTEE – 9 Members			
MEETINGS: 3 per year			
Labour (3)	Conservative (5)	Lib Dem (1)	Named Substitutes (2)
Ross Houston	Stephen Carr	Gwyneth Deakins	Kathy Bee
Christine Hamilton	Gordon Nicholson		Gerry Lyons
Alan Smith	Mary Sartin		
	Syd Stavrou		
	Lyn White		
Chairman: Ross Houston		Vice Chairman: Stephen Carr	

TASK AND FINISH PANELS/GROUPS

PARK DEVELOPMENT FRAMEWORK PANEL – 6 Members		
MEETINGS: As required		
Labour (2)	Conservative (4)	Lib Dem (0)
Ross Houston	Derrick Ashley	
Heather Johnson	Linda Haysey	
	Gordon Nicholson	
	Paul Osborn	
Chairman: Paul Osborn		

CONTAMINATED LAND WORKING GROUP – 4 Members		
MEETINGS: As required		
Labour (1)	Conservative (3)	Lib Dem (0)
Heather Johnson	Gordon Nicholson	
	Mary Sartin	
	Syd Stavrou	
Chairman: Mary Sartin		Vice Chairman: Vacancy

ICE CENTRE PROJECT WORKING GROUP – 9 Members		
MEETINGS: As required		
Labour (4)	Conservative (5)	Lib Dem (0)
Gerry Lyons	Paul Osborn	
Ross Houston	Derrick Ashley	
Heather Johnson	Syd Stavrou	
Chris Kennedy	Mary Sartin	
	Sarah McDermott	
Chairman: Paul Osborn		

APPOINTMENT TO OUTSIDE BODIES

Waltham Abbey Town Partnership	Syd Stavrou
Enfield, Essex & Herts Border Liaison Group	Valerie Metcalfe Ricki Gadsby Syd Stavrou Lyn White
North London Strategic Alliance Leaders Board	Christine Hamilton
White Water Canoe Centre Legacy Board	Ricki Gadsby
Hertfordshire Young Mariners	Valerie Metcalfe
Riding for the Disabled at LV Riding Centre	Syd Stavrou
Lee Valley Leisure Trust	Linda Haysey John Bevan

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