

LEE VALLEY REGIONAL PARK AUTHORITY

EXECUTIVE COMMITTEE 27 FEBRUARY 2020

Members Present: Paul Osborn (Chairman) Valerie Metcalfe
Derrick Ashley (Vice Chairman) Mary Sartin (Substitute for Syd Stavrou)
Chris Kennedy

Apologies Received From: David Andrews, Ross Houston, Heather Johnson, Syd Stavrou

In Attendance: John Bevan, Frances Button, David Gardner

Officers Present: Shaun Dawson - Chief Executive
Beryl Foster - Director of Corporate Services
Simon Sheldon - Director of Finance & Resources
Dan Buck - Head of Sport & Leisure
Jon Carney - Head of Parklands
Keith Kellard - Chief Accountant
Brian Daley - Project Consultant
Stephen Bromberg - Head of Communications
Sandra Bertschin - Committee & Members' Services Manager

Part I

829 DECLARATIONS OF INTEREST

There were no declarations of interest.

830 MINUTES OF LAST MEETING

THAT the minutes of the meeting held on 23 January 2020 be approved and signed.

831 PUBLIC SPEAKING

No requests from the public to speak or present petitions had been received for this meeting.

832 Q3 REVENUE BUDGET MONITORING 2019/20

Paper E/657/20

The report was introduced by the Director of Finance & Resources.

In response to Member queries regarding ongoing legal actions it was advised that:

- in regard to Abercrombie Lodge the Authority was taking action against the builder and architect. It was anticipated that tripartite arbitration would commence shortly; and
- in regard to the water leak at Picketts Lock, Lee Valley Leisure Trust Ltd and the supplier had agreed an extension of time to allow them to discuss matters further and therefore the request for the Authority to join the case as a third party had been put to one side.

In response to a Member it was advised that officers recommended that car parking charging remain unchanged for the time being and that an electricity supply was being connected to some car parks to enable installation of cameras so that automatic number plate recognition could be utilised.

(1) the report was noted.

David Gardner arrived at the meeting.

833 Q3 CAPITAL PROGRAMME BUDGET MONITORING 2019/20 Paper E/660/20

The report was introduced by the Chief Accountant.

(1) the report was noted.

834 EPPING FOREST ACTS 1878 AND 1880 Paper E/661/20
ELECTION OF VERDERERS 2020

The Chairman advised that because of the short timeframe the Committee & Member Services Manager had voted by proxy on behalf of the Authority in the election of Verderers for Northern Forest Parishes. The Authority's vote had been cast in favour of Ricki Gadsby. Paul Morris and Michael Chapman had been elected.

The Chairman proposed that delegated authority be given to a senior officer to vote by proxy on behalf of the Authority in any future Verderer elections.

- (1) the process in relation to the nomination and election of four Verderers (two for the Northern Forest Parishes and two for the Southern Forest parishes) set out at paragraphs 5 to 7 of Paper E/661/20;**
- (2) that the Committee & Member Services Manager had voted by proxy on behalf of the Authority due to the timing of the Northern Forest Parishes election;**
- (3) the common seal of the Authority had been applied to proxy authorisation was noted; and**
- (4) delegation to the Director of Corporate Services in conjunction with the Chairman to vote by proxy on behalf of the Authority in any future Verderer elections was approved.**

835 FEES & CHARGES REVIEW 2020/21 Paper E/658/20

The report was introduced by the Project Consultant.

The Chief Accountant advised that currently the Authority's sporting income was liable to standard rate VAT. However, this could change following conclusion of a lead case in respect of non-business income VAT treatment.

The Director of Finance & Resources advised that a report would be submitted to the next meeting on the Authority's budget following the decision to bring the venues back in-house.

In response to a Member the Vice Chairman commented that the Authority did not apply RPI or CPI when setting fees and charges but used the indices as a reference point.

In response to Member queries it was advised that:

- there was a national decline in velodrome usage but the Authority had seen peaks in usage at Lee Valley VeloPark subsequent to hosting a major championship. It was

hoped that the 2020 Olympic Games would improve velodrome usage with the Authority's marketing activity focused on taster sessions and voucher sales;

- the Authority offered a variety of concessionary fees and charges for specific target groups alongside the Community Access Fund and the new Leisure Services Contract included robust provision for community groups and the disadvantaged;
- car parking charges at Lee Valley VeloPark and Lee Valley Hockey & Tennis Centre had been implemented to keep the car park for venue users rather than the general public and the four hours free car parking had been incorporated into activity fees.

(1) the Authority's proposed 2020/21 fees and charges as summarised from paragraph 4 and set out in detail in Appendix A to Paper E/658/20 was approved.

836 VENUES SUPPLY CONTRACTS

Paper E/659/20

The report was introduced by the Director of Finance & Resources, including that a monthly report on any such waivers would be provided.

- (1) to waive Financial Regulations in relation to competitive quotes/tendering arrangements for supplies and service contracts to be provided at the Venues returning to the Authority for a period of up to 12 months; and**
- (2) that a monthly report be provided on such waivers was approved.**

837 UPDATE ON NEW ICE CENTRE PROJECT

The Head of Sport & Leisure and Head of Communications gave an oral update on the Ice Centre project, including:

- the London Borough of Waltham Forest's consultation phase in consideration of the planning application will conclude on 10 March 2020;
- the stage 4 design process would commence on 1 April 2020;
- briefings with key political stakeholders had been held; and
- following an on-site tour by representatives of Save Lea Marshes with the landscape architects, Save Lea Marshes had declined a further meeting until the planning application has been decided.

838 PROPOSED FESTIVAL EVENT AT THE WATERWORKS ON 22 AUGUST 2020

In response to a Member's request for more information it was advised that:

- the London Borough of Waltham Forest was considering the licence application submitted by the event promoter, Percolate;
- the event promoter is experienced in putting on events in green spaces;
- there had been considerable ticket sales for this event from residents of the London Boroughs of Waltham Forest and Hackney;
- a number of groups are opposed to the event as they consider it would have a detrimental impact on wildlife.

Chairman

Date

The meeting started at 11.05am and ended at 11.50am