LEE VALLEY REGIONAL PARK AUTHORITY

EXECUTIVE COMMITTEE 22 NOVEMBER 2018

Members Present:	Paul Osborn (Chairman)	Ross Houston
	Derrick Ashley (Vice Chairman)	Chris Kennedy
	David Andrews	Valerie Metcalfe
	Paul Douglas (Substitute for Heather Johnson)	

Apologies Received From: Heather Johnson, Syd Stavrou

In Attendance: Mary Sartin, John Bevan, Denise Jones

Simon Sheldon Jon Carney- Director of Finance & ResourcesJon Carney Dan Buck- Head of ParklandsSandra Bertschin Nigel Foxall- Committee & Members' Services ManagerBill Moran- Director of Operations (Lee Valley Leisure Trust Ltd)	t Ltd)
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Others: David Rushden (Sport, Leisure & Culture Consultancy) (part 2 only)

Part I

697 DECLARATIONS OF INTEREST

There were no declarations of interest.

698 MINUTES OF LAST MEETING

THAT the minutes of the meetings held on 12 and 18 October 2018 be approved and signed.

699 PUBLIC SPEAKING

No requests from the public to speak or present petitions had been received for this meeting.

700 FEES AND CHARGES REVIEW 2019/20

Paper E/596/18

The report was introduced by the Director of Finance & Resources.

A Member remarked on the vandalism of payment machines at remote locations and the signage at Pindar Car Park. It was advised that cashless payment machines would be considered following the Borough of Broxbourne's roll-out of such technology and that processes were now in place that enabled the full signage at Pindar to be displayed.

Members anticipated that some local residents may express concern regarding removal of the "free" first hour car parking but commented that the annual permit at £50 provided good value. It was considered that other services such as Youth & Schools should be prioritised over car

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parking within the objective of reducing the cost of the Park to the taxpayers of London, Essex and Hertfordshire.

A Member welcomed the reintroduction of free guided cycle rides and guided walks and requested that these be prominently displayed in promotional literature.

(1) the Authority's proposed 2019/20 fees and charges as summarised from paragraph 3 of Paper E/596/18 and set out in detail in Appendix A to Paper E/596/18 was approved.

701 Q2 REVENUE BUDGET 2018/19 PERFORMANCE MONITORING Paper E/594/18

The report was introduced by the Director of Finance & Resources.

(1) the report was noted.

702 Q2 CAPITAL PROGRAMME BUDGET MONITORING 2018/19 Paper E/593/18

The report was introduced by the Director of Finance & Resources.

(1) the report was noted.

703 LEISURE SEVICES CONTRACT MONITORING REPORT - Paper E/597/18 Q2 2018/19

The report was introduced by the Director of Finance & Resources, including:

- generally KPIs remained positive; and
- further information was awaited from Lee Valley Leisure Trust Ltd regarding details of the calculations behind the proposed Clause 14 adjustments.

The Chairman reiterated the need for information in accordance with Leisure Services Contract clauses 14.2 and 14.3. The Director of Business Support advised that this information was being compiled and should be available imminently.

(1) the report was noted.

Nigel Foxall, Bill Moran and Jon Carney left the meeting.

704 EXEMPT ITEMS

THAT based on the principles of Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the items of business below on the grounds that they involve the likely disclosure of exempt information again on the principles as defined in those sections of Part I of Schedule 12A of the Act indicated:

Agenda Item No	Subject	Exempt Information Section Number
11	New Leisure Services Contract – Shadow Bid, Affordability Threshold, Investment Strategy,	3

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 Pensions, Financial Waiver and Negotiable Areas
Proposed Underlease of land in the north of Queen Elizabeth Olympic Park

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705 NEW LEISURE SERVICES CONTRACT – SHADOW BID, Paper E/598/18 AFFORDABILITY THRESHOLD, INVESTMENT STRATEGY, PENSIONS, FINANCIAL WAIVER AND NEGOTIABLE AREAS

David Rushden joined the meeting.

The report was introduced by the Chief Executive and the Head of Sport & Leisure took Members through each individual recommendation.

- (1) the recommendations from the Leisure Services Contract Review Working Group as detailed in paragraph 6 and Appendix A of Paper E/598/18;
- (2) the Affordability Threshold set out in paragraph 25 of Paper E/598/18;
- (3) the investment ceiling and repayment percentage as set out in paragraphs 28 and 31 of Paper E/598/18;
- (4) waiver of Financial Regulation 563 and the tender quality/price thresholds as set out in paragraph 36 of Paper E/598/18;
- (5) the pension recommendation as set out in paragraph 43 of Paper E/598/18;
- (6) the procurement negotiable areas as recommended within paragraph 47 of Paper E/598/18 was approved;
- (7) the procurement time line set out in paragraph 48 of Paper E/598/18; and
- (8) the Leisure Services Contract risk register as detailed in Appendix B to Paper E/598/18 was noted.

The Chairman and Members thanked and commended officers for the work done to date and the high level of Member engagement undertaken.

706 PROPOSED UNDERLEASE OF LAND IN THE NORTH OF QUEEN ELIZABETH OLYMPIC PARK

The report was deferred to the next meeting.

Chairman

Date

The meeting started at 11.08am and ended at 12.20pm