

LEE VALLEY REGIONAL PARK AUTHORITY

EXECUTIVE COMMITTEE 17 NOVEMBER 2022

Members Present: Paul Osborn (Chairman) Heather Johnson
David Andrews (Vice Chairman) Chris Kennedy
Susan Barker Graham McAndrew
Ross Houston Mary Sartin

In Attendance: John Bevan, David Gardner

Officers Present: Shaun Dawson - Chief Executive
Beryl Foster - Deputy Chief Executive
Dan Buck - Corporate Director
Jon Carney - Corporate Director
Keith Kellard - Head of Finance
Victoria Yates - Head of Human Resources
Julie Smith - Head of Legal
Marigold Wilberforce - Head of Property
Michael Sterry - Senior Accountant
Sandra Bertschin - Committee & Members' Services Manager

Also present: James Newman – S151 Officer (London Borough of Enfield)

Part I

The Vice-Chairman took the chair due to the delayed arrival of the Chairman.

198 DECLARATIONS OF INTEREST

Name	Agenda Item No.	Nature of Interest	
Mary Sartin	14	Member of Epping Forest District Council	<i>Non-pecuniary</i>

199 MINUTES OF LAST MEETINGS

THAT the minutes of the meetings held on 11, 18 and 20 October 2022 be approved and signed.

200 PUBLIC SPEAKING

No requests from the public to speak or present petitions had been received for this meeting.

201 Q2 REVENUE BUDGET MONITORING UPDATE 2022/23 Paper E/789/22

The report was introduced by the Chief Executive, including:

- subsequent to publication of the paper the projected year-end deficit had risen to circa £500K due to delays in opening of the new Ice Centre and other factors; and
- officers would continue to seek to minimise any deficit.

The Chairman arrived and took the chair.
Heather Johnson and David Gardner joined the meeting.

In response to Member questions it was advised:

- handover of the new Ice Centre was expected at the end of January with opening end February/beginning March;
- an extensive programme of commissioning would be undertaken to ensure the new Ice Centre was fully functioning on opening;
- a balanced approach to savings had been adopted and whilst it was regrettable that a small saving in Active Communities had been included, the budget was challenging and a more manageable and balanced position was being sought across a number of service areas.

(1) the report was noted.

202 Q2 CAPITAL PROGRAMME BUDGET MONITORING 2022/23 Paper E/785/22

The report was introduced by the Head of Finance.

In response to a Member it was advised that hostile vehicle mitigation works at Lee Valley VeloPark were required because of the Chobham Manor road network and to deter anti-social behaviour in the summer months.

(1) the report was noted.

203 2022/23 PAY AWARD Paper E/787/22

The report was introduced by the Head of Human Resources.

All officers other than the S151 Officer temporarily left the meeting.

Members agreed that senior staff retention was important given the ongoing challenging financial position. However, the Authority was faced with difficult choices with regard to savings and therefore it was not unreasonable to maintain the current annual leave entitlement for officers on pay point 44 and above.

- (1) the 2022/23 pay award for officers on the National Joint Council scale as described in paragraphs 1 to 5 of Paper E/787/22 was noted;**
- (2) to set a pay award for 2022/23 for officers on pay point 44 and above in line with the National Joint Council scale as described in paragraphs 10 to 13 of Paper E/787/22; and**
- (3) not to increase the annual leave entitlement by one day for officers on pay point 44 and above in line with the National Joint Council agreement from 1 April 2023 as described in paragraphs 14 to 15 of Paper E/787/22 was approved.**

Officers returned to the meeting.

204 DATA PROTECTION POLICY

Paper E/783/22

The report was introduced by the Deputy Chief Executive and Head of Legal.

Members considered that it was important that Members be informed of any data breaches and proposed that the draft policy be amended to include that the Chairman and Audit Committee Chairman be informed of any breaches.

- (1) subject to inclusion of the reporting of any breaches to the Chairman and Audit Committee Chairman, the draft Data Protection Policy attached as Appendix A to Paper E/783/22 be recommended to Authority was approved.**

205 ACCESS TO INFORMATION POLICY

Paper E/784/22

The report was introduced by the Head of Legal.

The Chairman suggested that future iterations of the policy consider including information on the publication of agendas and decision making.

In response to a Member it was advised that the Scrutiny Scorecard included headline data on Freedom of Information and Environmental Information Regulations requests.

- (1) the draft Access to Information Policy attached as Appendix A to Paper E/784/22, be recommended to the Authority was approved.**

206 HUMAN RESOURCES POLICY UPDATES

Paper E/788/22

The report was introduced by the Head of Human Resources.

- (1) the Retirement Policy attached as Appendix A to Paper E/788/22;**
(2) the Early Payment of Pension Benefits Policy attached as Appendix B to Paper E/788/22 be recommended to Authority was approved.

207 EXEMPT ITEMS

THAT based on the principles of Section 100A (4) of the Local Government Act 1972, the public and press be excluded from the meeting for the items of business below on the grounds that they involve the likely disclosure of exempt information again on the principles as defined in those sections of Part I of Schedule 12A of the Act indicated:

Agenda Item No	Subject	Exempt Information Section Number
13	Proposed Cable Installation & Easement, Dobbs Weir, Hoddesdon, EN11 0AY	3
14	Proposed Sale of Site at Mile and Langley Nursery, Crooked Mile, Waltham Abbey	3

The Chairman advised he had agreed to accept an additional part 2 agenda item by reason of urgency.

208 PROPOSED CABLE INSTALLATION & EASEMENT
DOBBS WIER, HODDESDON, EN11 0AY

Paper E/786/22

The report was introduced by the Deputy Chief Executive.

- (1) **entering into a Deed of Grant of Easement in relation to the route shown in red on the plan at Appendix A to Paper E/786/22;**
- (2) **to seek consent from the Secretary of State; and**
- (3) **the signing and sealing as appropriate of all necessary legal documentation was approved.**

209 PROPOSED SALE OF SITE AT MILE AND LANGLEY NURSERY,
CROOKED MILE, WALTHAM ABBEY

Paper E/790/22

The report was introduced by the Deputy Chief Executive.

- (1) **the freehold sale of the site based on the revised terms as set out in paragraph 7 of Paper E/790/22;**
- (2) **delegation to the Deputy Chief Executive to make any non-material changes to the terms set out in Paper E/790/22;**
- (3) **subject to exchange of contracts, an application be submitted under s21 of the Lee Valley Regional Park Act 1966 to the Secretary of State for consent to the disposal of an interest in land; and**
- (4) **the signing and sealing of all necessary legal documentation was approved.**

Chairman

Date

The meeting started at 10.39am and ended at 11.40am