

**LEE VALLEY REGIONAL PARK AUTHORITY**

**EXECUTIVE COMMITTEE  
24 MAY 2018**

Members Present: Paul Osborn (Chairman) Heather Johnson  
Derrick Ashley (Vice Chairman) Chris Kennedy  
David Andrews Valerie Metcalfe  
Ross Houston

Apologies Received From: Syd Stavrou

Officers Present: Shaun Dawson - Chief Executive  
Simon Sheldon - Director of Finance & Resources  
Jon Carney - Head of Parklands  
Alice Akillian - Solicitor  
Sandra Bertschin - Committee & Members' Services Manager  
Victoria Yates - Head of Human Resources (Lee Valley Leisure Trust Ltd)

Part I

940 DECLARATIONS OF INTEREST

There were no declarations of interest.

941 MINUTES OF LAST MEETING

**THAT the minutes of the meeting held on 26 April 2018 be approved and signed.**

942 PUBLIC SPEAKING

No requests from the public to speak or present petitions had been received for this meeting.

943 CAPITAL PROGRAMME: PROVISIONAL OUTTURN 2017/18 Paper E/562/18

The report was introduced by the Director of Finance & Resources.

**(1) the provisional capital outturn for 2017/18 was noted.**

944 Q4 REVENUE BUDGET MONITORING 2017/18 PROVISIONAL OUTTURN Paper E/565/18

The report was introduced by the Director of Finance & Resources.

**(1) an additional £804,000 revenue contribution to capital from the sale of static caravans at Dobbs Weir as set out in paragraph 21 of Paper E/565/18;**

**(2) a carry forward of £57,000 as described in paragraph 16 of Paper E/565/18 was approved; and**

**(3) the report was noted**

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945 ANNUAL REPORT ON TREASURY MANAGEMENT ACTIVITY 2017/18 AND ANNUAL INVESTMENT STRATEGY 2018/19 Paper E/564/18

The report was introduced by the Director of Finance & Resources.

The Chairman remarked that the low level of returns on invested funds should be a factor for consideration within the Ice Centre project.

- (1) the treasury management activity during 2017/18 was noted;**
- (2) the Annual Investment Strategy as set out in Appendix A to Paper E/564/18;**
- (3) a target rate of return of 0.75% on investments in 2018/19, as detailed in paragraph 20 of Paper E/564/18; and**
- (4) that the Levy Strategy Working Group review the existing Treasury Management Policy in terms of investment risk and related returns was approved.**

946 SICKNESS ABSENCE MONITORING – 2017/18 Paper E/563/18

The report was introduced by the Director of Finance & Resources.

Members welcomed the decrease in sickness absence due to stress, commended staff with no sickness absence and remarked that this, together with low staff turnover, suggested that staff enjoyed working for the Authority.

Members requested formal recognition of staff with no sickness absence.

The Chairman remarked that the lower full time equivalent staff number meant that averages as a performance indicator were less meaningful and more subject to fluctuation. Therefore it would be beneficial to review the basis of this performance indicator for the future.

- (1) the contents of the report were noted; and**
- (2) a 2018/19 sickness absence target of 3 days per Full Time Equivalent was approved.**

947 2018/19 AND 2019/20 PAY AWARD Paper E/561/18

The report was introduced by the Director of Finance & Resources.

The meeting was adjourned for 5 minutes for Members to discuss in the absence of officers a pay award for officers on scale point 50 and above.

- (1) the 2018/19 and 2019/20 pay award for officers in the National Joint Council (NJC) scale as described in paragraphs 2 and 3 of Paper E/561/18 was noted; and**

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- (2) a pay award for 2018/19 and 2019/20 for officers on scale point 50 and above in line with the National Joint Council (NJC) scale as described in paragraphs 9 to 13 of Paper E/561/18 was approved.

948 RESPONSE TO GOVERNMENT CONSULTATION ON POWERS FOR DEALING WITH UNAUTHORISED DEVELOPMENT AND ENCAMPMENTS Paper E/566/18

The report was introduced by the Head of Parklands who advised a correction to Appendix A, paragraph 5, from “the last 5 years” to “the last 2 years”.

Members endorsed the draft response and remarked:

- there was a need to establish good links at the appropriate strategic level within relevant police forces to ensure good support when required;
- suggestion that when encampments and fly-tipping occur drones should be used to identify relevant vehicle registration numbers for action to be taken; and
- that the Authority’s response to the consultation should be shared with relevant authorities to aid development of a wider view which might have some traction with the Government.

In response it was advised that the London Parks Forum was the driver for the London Boroughs responses and there were common threads among respondents.

- (1) the content of the draft response included at Appendix A to Paper E/566/18 was approved.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

The meeting started at 11.50am, adjourned at 12.08pm, reconvened at 12.13pm  
and ended at 12.20pm